

November 14, 2017

Proceedings of the City Council of University Heights, Iowa, held at the Community Center, 1302 Melrose Avenue, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

REGULAR MEETING

Mayor From called the November 2017 meeting of the University Heights City Council to order at 7:00 p.m.

Present: Mayor From. Council Members: Mike Haverkamp, Jim Lane, Dotti Maher, Silvia Quezada and Jerry Zimmermann. Staff present: Attorney Steve Ballard, City Clerk Chris Anderson, Engineer Josiah Bilskemper, Police Chief Kris Lyon and Treasurer Lori Kimura. Also present were: Pat Bauer, Will Downing, Andy Dudler, Jim Glasgow, Laura Hawks, Nick Herbold, Noah Hughes, Jase Humphreys, Catherine Lane, Stan Laverman, Tim Lehman, Virginia Miller, Paul Moore, James Phelps, Mike Ritchie, Glenn Siders and Greg Stiltner.

The minutes of the October 10, 2017 regular council meeting were approved by unanimous consent.

Tree Board Update: Virginia Miller, chair of the Tree Board, updated the council on the tree removal project. 13 trees have been removed with stumps to be ground in the coming week. Miller stated a comprehensive condition survey of city trees will occur every five years, and there will be an annual survey of ash trees in the city.

A survey will be posted on the city website and all citizens are welcome to submit feedback. Completed surveys can be returned to the city drop-box or mailed to the city office.

Updates of One University Place Construction: No report from the OUP development team. Glenn Siders submitted a written report and a verbal update to the council.

MOTION by Lane, seconded by Haverkamp, to approve Resolution No. 17-43, authorizing the mayor to sign a modification and extension of the city’s agreement with Siders Development, LLC for certain construction oversight, inspection, and verification services the One University Place project. Carried.

Haverkamp - Aye Lane - Aye
Maher - Aye Quezada - Aye
Zimmermann- Aye

Public Comments: Paul Moore, 1000-1006 Melrose Avenue, and Mike Ritchie, 20 and 24 Olive Court, addressed the council with their concerns.

Hotel Project Development Plan: Will Downing, architect with Rohrbach Associates PC, presented a PowerPoint presentation to the council showing the exterior, schematic and landscaping designs for the hotel. Virginia Miller requested that the developers submit to the Tree Board, a tree protection plan for the trees currently on the property. Hard copies of the presentation will be available to citizens at city hall for review.

Laura Hawks, landscape designer for the project, informed the council there were clerical errors in Ordinance No. 208, regarding the setbacks on the property. The errors were discovered when comparing the ordinance to the MMS plan, which the project “needs to adhere to”. Per council request, Hawks will verify setback figures with MMS to ensure accuracy.

Attorney Ballard stated the ordinance will need to be amended to show the correct setback numbers. The city will publish notice of a public hearing for the next regular council meeting.

Council will hold a work session meeting on December 4, 2017, at 7:00 p.m., to discuss the PUD for the hotel project.

Zoning Ordinances:

MOTION by Quezada, seconded by Lane, to approve third consideration of Ordinance No. 209, amending the Zoning Ordinance (No. 79) to limit “building coverage” – the portion of land parcels that may be covered by buildings – to 40%. Carried.

Haverkamp - Aye Lane - Aye
Maher - Aye Quezada - Aye
Zimmermann- Aye

MOTION by Maher, seconded by Haverkamp, to approve third consideration of Ordinance No. 210, regulating and adopting requirements, restrictions, and procedures for subdivisions of land. **Carried.**

Haverkamp - Aye	Lane - Aye
Maher - Aye	Quezada - Abstain
Zimmermann- Aye	

MOTION by Quezada, seconded by Haverkamp, to approve third consideration of Ordinance No. 211, amending Ordinance No. 191, which requires parkland dedication when certain development occurs, to not require a separate development plan or plat where parkland dedication is show subdivision plats to be approved by the city council.%. **Carried.**

Haverkamp - Aye	Lane - Aye
Maher - Aye	Quezada - Aye
Zimmermann- Abstain	

Mayor’s Report: A written report was presented.

Noah Hughes, newly elected council member for 2018, informed the council that he and his family will be moving out of University Heights. In January, the new council will decide to appoint someone to fill the vacancy or hold a special election. If council appoints someone and a citizen petition, with the required signatures, is submitted to the city protesting the appointment, it would trigger a special election to fill the vacancy.

MOTION by Haverkamp, seconded by Zimmermann, to approve installation of a Schlage 650 series key-switch for the Community Center and City Hall entrances. **Carried.**

Haverkamp - Aye	Lane - Aye
Maher - Aye	Quezada - Aye
Zimmermann- Aye	

Council member Quezada requested the Zoning Commission update the Comprehensive Plan to include appropriate uses for the Swisher tract.

Housing Inspector Report: A verbal report was presented. Housing Inspector Stan Laverman updated the council on the subcommittee’s recommended restrictions and regulations for rental properties.

Council will hold a special council meeting on November 30th, at 7:00 p.m., at the Community Center to finalize proposed rental ordinances.

Legal Report: A written report was presented.

MOTION by Quezada, seconded by Haverkamp, to approve first consideration of Ordinance No. 215, regulating use of city right-of-way for small cell technology and equipment and related uses and establishing a permitting process. **Carried.**

Haverkamp - Aye	Lane - Aye
Maher - Aye	Quezada - Aye
Zimmermann- Aye	

Clerk’s Report: A written report was presented.

Finance Report: A verbal report was presented.

MOTION by Lane, seconded by Quezada, to approve Resolution 17-44, to approve the FY2017 Annual Finance Report. **Carried.**

Haverkamp - Aye	Lane - Aye
Maher - Aye	Quezada - Aye
Zimmermann- Aye	

Treasurer’s Report: A written report was presented. All bills presented were approved for payment by **unanimous consent.**

Warrants
October 11, 2017 through November 14, 2017

Name	Amount	Name	Amount
Ryan Dahm	350.18	Siders Development	1,350.00
Kristofer Lyon	1,852.43	Iowa NAFTAO	450.00
Nathan Petersen	1,215.90	Louise From	69.99
James Sandifer	1,274.51	SEATS	25.00
Nicholas Sherman	369.79	Leff Law Firm, L.L.P.	12,455.00
Levio Simcox	1,154.11	Watch Guard	50.00
Jeremy Stenda	132.26	Breese Plumbing & Heating	150.00
Harold Plate	162.80	West Branch & Tipton Roofing Co.	450.00
MidAmerican Energy	120.17	Intoximeters Inc.	790.00
Christine Anderson	482.38	City of Iowa City	13,964.00
Lori Kimura	324.20	Shive Hattery	6,689.77
Verizon Wireless	30.18	L.L. Pelling Co., Inc.	19,536.67
Paul Moore	50.00	JDM Concrete LLC	149.41
Joshua Kite	1,908.75	VISA	122.25
Kristofer Lyon	1,641.28	VISA	224.06
Nathan Petersen	1,083.54	VISA	430.23
James Sandifer	1,324.86	Ultramax	838.00
Levio Simcox	1,154.11	Iowa City Press-Citizen	667.46
Harold Plate	200.00	Nathan Petersen	304.68
One University Place South Condo Assoc.	433.58	Joshua Kite	124.66
Stan Laverman	600.00	Internal Revenue Service	2,301.48
Brad Wiley	500.00	IPERS	3,305.01
Internet Navigator	24.95	IPERS	216.56
Mediacom	307.85	Wellmark BC/BS	1,649.81
L.L. Pelling Co., Inc.	3,384.00	Internal Revenue Service	3,064.68
CenturyLink	92.03	Iowa Municipalities Workers' Compensation	1609.00
US Cellular	227.82	MidAmerican Energy	51.19
Johnson County Refuse, Inc.	1,921.50	MidAmerican Energy	29.66
Nathan Petersen	1,702.40	MidAmerican Energy	27.21
Terry Goerd	2,340.00	MidAmerican Energy	452.27
Hollywood Graphics	144.41	Bankers Trust Co.	7,485.00

General Fund - \$ 85,351.17

Road Use Tax - \$ 560.33

Employee Benefits Fund - \$ 12,146.45

Total Receipts \$ 430,204.34

Debt Service - \$ 7,485.00

Total Warrants \$ 105,543.04

Sanitation: A verbal report was presented by council member Quezada. The final leaf vacuuming is November 16th.

MOTION by Quezada, seconded by Haverkamp, to approve first consideration of Ordinance No. 214, to establish University Heights Culture, Art and Recreation Commission. **Carried.**

Haverkamp - Aye Lane - Aye
 Maher - Aye Quezada - Aye
 Zimmermann - Aye

The 2017 Farmers Market report was tabled until the December council meeting.

Community Protection: A written report was presented by Police Chief Kris Lyon. No report from council members Maher and Zimmermann.

MOTION by Haverkamp, seconded by Lane, to approve first consideration of Ordinance No. 216, amending Ordinance No. 120, to grant the Chief of Police authority to dispose of certain citations for illegal parking. **Carried.**

Haverkamp - Aye Lane - Aye
 Maher - Aye Quezada - Aye
 Zimmermann - Aye

Reconsideration of the Shymansky parking ticket was tabled to the December council meeting.

MOTION by Lane, seconded by Haverkamp, to dismiss the parking ticket for 230 Golfview Avenue. **Carried.**

Haverkamp - Aye	Lane - Aye
Maier - Aye	Quezada - Aye
Zimmermann- Aye	

MOTION by Lane, seconded by Haverkamp, to approve the credit card contract (VISA) for the police department. **Carried.**

Haverkamp - Aye	Lane - Aye
Maier - Aye	Quezada - Aye
Zimmermann- Aye	

MOTION by Haverkamp, seconded by Lane, to allow police to charge credit card fee while accepting credit card payments. **Carried.**

Haverkamp - Aye	Lane - Aye
Maier - Aye	Quezada - Aye
Zimmermann- Aye	

MOTION by Quezada, seconded by Lane, to allow police to charge \$10 per set for fingerprinting services. **Carried.**

Haverkamp - Aye	Lane - Aye
Maier - Aye	Quezada - Aye
Zimmermann- Aye	

Officer Nate Petersen was promoted to sergeant.

Streets and Sidewalks: City Engineer Bilskemper presented a written report. No report from council members Maier and Zimmermann.

MOTION by Quezada, seconded by Haverkamp, to approve Resolution No. 17-45, accepting the 2017 Street Improvements Project as complete and authorizing release of retainage. **Carried.**

Haverkamp - Aye	Lane - Aye
Maier - Aye	Quezada - Aye
Zimmermann- Aye	

MOTION by Quezada, seconded by Maier, to approve Resolution No. 17-46, accepting the 2017 Sidewalk Repair Project as complete and authorizing release of retainage. **Carried.**

Haverkamp - Aye	Lane - Aye
Maier - Aye	Quezada - Aye
Zimmermann- Aye	

eGovernment: A written report was presented.

Announcements: Special thanks to the Johnson County Auditor's Office for their work at the Community Center for the election.

The meeting was adjourned **by unanimous consent at 9:26 p.m.**

Attest: Christine Anderson, City Clerk

Approved: Louise A. From, Mayor