

UNIVERSITY HEIGHTS CITY COUNCIL

TUESDAY August 12, 2003

**CITY OF UNIVERSITY HEIGHTS CITY OFFICE
1004 MELROSE AVENUE**

7:00 P.M.

REGULAR MEETING OF THE UNIVERSITY HEIGHTS CITY COUNCIL

AGENDA

Call to Order.

Minutes of July

Public Input

Other Business:

1. University Athletic Club condominium project.
2. University Athletic Club Subdivision, Lots 2-6, Planned Urban Development.
3. Tim Thompson, DNR Wildlife Biologist. "Urban Wildlife"
4. Resolution 03-11. Taxing cost of snow removal from sidewalks.
5. Parking ticket appeals: Max Hilton
Roger Okones
6. Final approval of Administrative Policy Manual.

Treasurer's Report. Payment of Bills.

Mayor's Report.

Clerk's Report

Legal Report.

Engineer's Report. 2003 Street Improvement Program

Police Report.

Committee Reports:

Finance	Community Protection
E-Government	Streets and Sidewalks
Building, Zoning & Sanitation	JCCOG

Next Meeting: September 9, 2003

Gloria Jacobson, Mayor
Ph. 338-3489

August 12, 2003

Mayor Jacobson called the regular meeting of the Council to order at 7:02 p.m.

Present: Mayor Jacobson. Council Members From, Giese, Laverman and Wood. Absent: Schoenmaker. Attorney Ballard, Engineer Lambi, Treasurer Reitz, Clerk Musser. Police Chief Shimon, Ass't Chief Sedivec. Others present: Rich Peters, Dell Richard, Tom and Kathy Donnelly, Jeff Hendrickson, Dave Stannard, Coralville Fire Chief, Orey Schwitzer, Coralville Fire Department, Linda Fincham, Ben Fincham, Max Hilton, Roumyana Slabakova.

ALL VOTES UNANIMOUS UNLESS OTHERWISE STATED.

Motion by From, seconded by Giese, to approve the minutes of the July 8, 2003 meeting as presented. Carried

PUBLIC INPUT: Tom and Kathy Donnelly appeared again concerning the property at 1409 Grand Ave., which adjoins their home. Pictures detailing the condition of the property and lack of any progress toward improving the house or yard were presented. City Attorney Ballard and Building Inspector Kessler have both been in contact with the owner of 1409 Grand Ave. Kessler reports that the building is structurally sound. An application for a new building permit was requested. Several nuisance conditions are to be abated. The property owner stated that she has contracted with Russ Boyer to assist with work on the property. The property will continue to be under observation.

Coralville Fire Chief, Dave Stannard, spoke to the Council to introduce himself and Orey Schwitzer, Fire Prevention Officer. He asked if the Council had any present concerns and explained circumstances surrounding some past questions. The Coralville Fire Department will have a unit located in University Heights on football game days.

Ben Fincham, 55 Olive Ct., appeared to discuss a parking problem at his home. The fact of no parking being allowed on Olive Ct. along with a shared drive situation at his property leaves no parking alternative for visitors. The problem was assigned to the Mayor's ad hoc parking committee. Mr. Fincham will be invited to their meeting for more input.

Rich Peters, 1202 Melrose, appeared in regard to a "parking on the grass" ticket he had received. He had parked there to allow a moving truck to unload at the house and felt there was no other place to park. He admitted to knowledge of the ordinance and to parking as ticketed.

MOTION by Wood, seconded by Laverman, to uphold the ticket as issued. Carried

Mayor Jacobson presented information from Bernie Mauch regarding a potential condominium development at the University Athletic Club site. A preliminary sketch of a building was passed around. Further information and questions should be first presented to the Zoning Commission. There was discussion about placement of a fire hydrant in the University Athletic Club Subdivision that was to be corrected before final approval of the subdivision. The Council was assured that this would be corrected before any new development took place at this location.

Jeff Hendrickson, along with Attorney Ballard, presented the preliminary plans for "Birkdale Addition", the proposed Planned Unit Development for University Athletic Club Subdivision, Lots 2-6. He showed building layouts, site plans and distributed his application for approval of the PUD to the Council for their study. Action on this application will be part of the special meeting of the Council to be held on August 19, 2003.

MOTION by From, seconded by Giese, to approve **Resolution 03-11** assessing costs of snow removal on or about March 6, 2003 to certain property owners. The roll was called and the vote was:

From	Aye	Schoenmaker	Aye
Giese	Aye	Wood	Aye
Laverman	Aye		

Resolution adopted

The appeal of a parking ticket received by Max Hilton was heard. His letter of appeal was read, the police tape of a portion of the incident was played and Officer Scott gave an oral report of happenings during the issuing of the ticket.

MOTION by From, seconded by Laverman, to uphold the citation as issued. Carried

A parking ticket appeal from Roger Okones was next to be heard. Attorney Ballard explained the situation regarding the ticket and towing of a vehicle. After quoting from the "Uniform Manual on Traffic Control Devices", Ballard recommended that the Okones ticket, and several others issued at the same time, be voided and the persons whose vehicles had been towed be reimbursed for that cost. **MOTION** by From, seconded by Giese, to void the ticket issued to Roger Okones along with several others issued under the same circumstances, and to reimburse those persons whose vehicles had been towed at that time for their costs. Carried

A letter from Ms. Danielle Graves, protesting a parking ticket, was read. **MOTION** by From, seconded by Laverman, to uphold the citation as written. Carried

Wood offered one minor correction to the Administrative Policy Manual. **MOTION** by Wood, seconded by From, to approve Version I of the University Heights Administrative Policy Manual as presented. Carried

MOTION by Wood, seconded by Laverman, to approve all bills as presented. Carried

Warrants – July

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Iowa Law Enforcement Academy	2,475.00	James R. Baker	2,600.00
City of Iowa City	10,568.75	Racom Corp.	11,138.00
Wood, David G.	32.00	MidAmerican Energy	907.38
Vern Griffin	200.00	Paul J. Moore	650.00
City of Iowa City	40.12	Electronic Engineering	36.90
American Patch and Pin	280.00	Westport Touchless Autowash	29.52
Staples	54.54	Gall's Inc.	424.32
O'Reilly Auto Parts	14.96	Iowa City Tire	113.95
City of Iowa City	2,622.88	Taser International	25.00
Mobile Vision	65.70	Fesler's Inc.	71.95
Taser International	65.95	Streicher's	277.90
Wertjes Uniforms Police Supply	260.97	Griffin, Chad J.	43.99
Communications Engineering	314.16	Frohwein	13.45
Racom Corporation	123.61	Iowa City Paper & Chemical	21.02
Shive Hattery	1,140.20	Justin A. Hanson	27.99
Sedivec, John A.	99.00	VISA	275.22
Carousel Ford	36.70	Johnson County Refuse	1,365.00
Iowa City Press Citizen	255.76	Business Radio Sales	7,745.00
City of Coralville	930.00	City of Coralville	14,859.00
Carolyn Walling	75.00	Lisa Cramer	75.00
Karl Koch	75.00	Christine M. Luzzie	75.00
Jennifer Reinhart	75.00	Laura Cullen	75.00
Bethany Reid	75.00	Paula Pergl	75.00
SEATS	644.07	Applied Tactical Technologies	286.14
McLeod USA	135.05	Kempnich, Brian P.	863.77
Bell, Terry M.	1.85	Dunbar, Nicholas G.	1.85
Ferin, Nicholas J.	1.84	Goody, Timothy J.	1.85
Griffin, Chad J.	351.61	Kratz, Benjamin A.	1.85
Musser, Jerry B.	370.78	Scott, Charles A.	1.84
Shimon, Brian S.	1,747.49	Egli, John-Thomas P.	1,778.22
Kempnich, Brian P.	461.13	Collection Services Center	364.00
Reitz, Sharyn H.	313.02	IPERS	1,491.02
Iowa State Bank & Trust Co.	2,026.44	Sedivec, John A.	<u>1,307.82</u>
			\$72,957.53

RECEIPTS

General	Debt Service	Special Revenues	Total
10,507.97	179.84	6043.33	16,731.14

MOTION by Wood, seconded by Laverman, to approve the proposal of Greenwood and Crim, P.C. to audit the financial statements of the City of University Heights for the year ended June 30, 2003. Carried

MAYOR'S REPORT: Mayor Jacobson asked Council members to review the City newsletter and to have their recommendations for changes ready for the Special Meeting on August 19th. She will not be renewing her Notary Public designation. The Mayor and Attorney Ballard discussed the University Heights situation in regard to the Mediacom rate structure. The consensus was to go along with whatever the result is from the current dispute between Iowa City and Mediacom.

ENGINEER'S REPORT; Lambi reminded the Council of the Special Meeting August 19th. Regarding the 2003 Street Improvement program. He also stated that he is still getting inquires about the possibility of building on the N. Sunset ravine lot.

As a member of the Parking Committee, Lambi presented their report on parking problems on Marietta Ave. The committee recommendations is to establish a permit system available only to University Heights residents for parking on Marietta Ave. Stickers to be placed in vehicle windows are recommended. An application for the permit will need to be filed. New signage will be needed along Marietta worded similar to the following: "*City of University Heights. Parking by Permit Only. Violators Will Be Towed*".

MOTION by Giese, seconded by From, to approve and adopt the above report of the Parking Committee and to add a \$5.00 fee for the permits. Carried

POLICE REPORT: The Police Report was discussed as distributed. The Council made special note of the time spent by Chief Shimon, Ass't Chief Sedivec and Chad Griffin, in the early morning hours of the recent windstorm, clearing limbs and debris from city streets. Chief Shimon presented information regarding an obsolete siren on Unit #1 and proposed a replacement. **MOTION** by From, seconded by Laverman, to purchase the new siren and switch module suggested by Chief Shimon. Carried

Chief Shimon showed the Council the problems with the existing police body armor and demonstrated the new, better vests which were acquired with federal grant money.

COMMITTEE REPORTS:

Finance: Proper accounting for Chad Griffin's hours was clarified.

E-government: Wood discussed the emerging problem of the lack of policy regarding e-mail discussion between public officials. The Mayor assigned Wood and Attorney Ballard the task of studying the problem and bringing a recommendation to the September meeting.

Community Protection: **Motion** by From, seconded by Laverman, to appoint Brad Reinhard as a Reserve Police Officer of University Heights. Carried

Streets and Sidewalks: Sidewalks in front of two properties have been marked for repair. The repairs have not yet been completed. A letter was received concerning trees overhanging sidewalks. Giese will deliver letters to the properties concerned.

Building, Zoning & Sanitation: Leaf pickup and vacuuming will be November 10, leaf bag pickup November 22, and Christmas Tree pickup January 6 13, 2004.

JCCOG: Mayor Jacobson read Shoemaker's written report on the July 30 Urbanized Area Policy Board meeting.

MOTION by Laverman, seconded by Giese, to adjourn. Meeting adjourned at 10:45 p.m.

Attest _____
Jerry B. Musser, Clerk

Approved _____
Gloria Jacobson, Mayor