

UNIVERSITY HEIGHTS CITY COUNCIL

TUESDAY OCTOBER 9, 2001

7:00 P.M.

AT

**CITY OF UNIVERSITY HEIGHTS CITY OFFICE
1004 MELROSE AVENUE**

AGENDA

Call to Order.

Minutes of September.

Public Input.

Other Business: On Premises Wine and Beer Permit for Taste

Treasurer's Report. Payment of Bills.

Mayor's Report.

Clerk's Report.

Legal Report.

Engineer's Report.

Police Report.

Committee Reports: Finance
 Building, Zoning and Sanitation
 Fire and Police
 Street and Sidewalks
 JCCOG

Next Meeting: November 13, 2001

Gloria Jacobson, Mayor

Telephone: 338-3489

October 9, 2001

Mayor Jacobson called to order a regular meeting of the Council at 7:04 p.m.

Present: Mayor Jacobson; Council Members Gay, Martin, Schoenmaker; Attorney Ballard; Chad Lambi, Shive-Hattery Engineers & Architects; Acting Police Chief Shimon; Treasurer Reitz; Clerk Birk.

Others Present: David Wood; Jon Koebrick, Mediacom; Christian Prochaska, Taste on Melrose; Police Officer Steve Stange; Reserve Police Officer Ty Cooper.

Absent: Councilmembers From, Jones.

ALL VOTES UNANIMOUS UNLESS OTHERWISE STATED.

MOTION by Martin, second by Schoenmaker, to approve the minutes of the regular meeting in September.

Carried.

OTHER BUSINESS: Jon Koebrick of Mediacom discussed the franchise for cable TV. At this time the franchise has expired and has been extended on a month to month basis. He presented a prepared agreement, which is a contract for 15 years. At this time customers pay a 3% fee to the City. He suggests that it be raised to 5%, which is the amount collected in Iowa City and Coralville. Cable services would be same as offered to Iowa City. Iowa City's franchise expires in 2005. Attorney Ballard recommended that Council consider the franchise agreement at their November meeting.

Christian Prochaska asked approval for an on premises wine and beer permit with Sunday sales for his restaurant, Taste on Melrose. Attorney Ballard suggested that Council approve the application subject to the Building Inspector signing off on the inspection.

MOTION by Martin, second by Gay, to approve the application for on premises wine and beer consumption with Sunday sales privilege for Christian Prochaska of Taste on Melrose subject to approval of the Building Inspector.

Carried.

PUBLIC INPUT: David Wood gave a progress report on the website. Functions that are currently available include Council Agenda and Minutes, Property Tax Lookup and Upcoming Events. Mr. Wood is currently working on adding City Ordinances to the website, creating pages for the Police Department, and adding photos. He is also incorporating input received from residents at the City picnic.

TREASURER'S REPORT: Treasurer Reitz distributed the report for September. Expenses for this fiscal year are more than income at this point. A penalty of \$2600 would be incurred if a CD were cashed. Property tax money will be received soon. Treasurer Reitz acquired a desk, computer and phone from a non-profit group that was moving into a smaller space. These have been moved into the City office.

MOTION by Martin, second by Gay, for payment of all the bills.

Carried.

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
12719	Paul J. Moore, Melrose Avenue Building	Gen:P&A-Office Rent	650.00
EFT	City of Iowa City	Gen:P&A-Office Water/HD-park Water	20.12
12799	SEATS	Gen:HCE:Seats Service	591.50
12755	Fidlar Doubleday, Inc.	Gen:CP:Supplies-Citation books	371.54
12756	Shive Hattery	Gen:HCE:Engineering Fees	3,815.00
12757	Laerdal	Gen:CP:Police Supplies-Batteries for Debrillators	190.00
12758	Copyworks	Gen:P&A:Copying/Council Meeting	15.90
12759	Latta Harris Hanon & Penningroth LLP	Gen:P&A:Accounting Fees	157.50
12760	City of Iowa City	Gen:CP-Vehicle Fuel/HCE-Bus Service	2,320.12
12761	Melanie Justice	Gen:HD:Library Card Reimbursement	75.00
12762	Alberto Segre	Gen:HD:Library Card	75.00
12763	Deb Wretman	Gen:HD:Library Card	75.00
12766	Welt-Ambrisco Insurance	Gen:P&A:Worker Comp Audit Adjustment	241.00
12773	Johnson County Refuse	Gen:HCE-Trash/Recycling/	1,365.00
12774	Mike's Lock and Key	Gen:P&A:City Office Maint/Repair	172.00
12775	Thomann Welding, Inc.	Gen:P&A: Equipment-Post driver for street sign	44.00
12776	VISA	Gen;CP:Shipping, supplies, P&A-Licenses-Domain Name	95.27
12777	Westport Touchless Autowash	Gen:CP:Vehicle Wash	36.50
12779	MPH Industries, Inc.	Gen:CP:Equipment-Antenna/Acces.	2,807.00
12780	Wellmark BC/BS	Gen:CP:Health Insurance-Shimon	1,363.80
12781	Johnson County Treasurer	Gen:CP:Sheriff/Radio contract	1,749.50
12782	Don's Lock & Key	Gen:P&A:Facility Equipment	21.00
12783	The Ammo Bearer, Ltd.	Gen:CP: Ammunition, maintenance	304.60
12784	Griffin, Paul J.	Gen:P&A:Facility equipment	19.68
12785	Lenny Robles	Gen:P&A:Refund on Cigarette Permit	56.25
12786	Lorie Paulsen	Gen:HD:Library Card	75.00
12787	Brian Shimon	Gen:CP:Police Training-Grantwriting Class	35.00
12788	Birk, Patricia	Gen:P&A: Training-Grantwriting class	35.00
12789	Anne Wallace	Gen:HD:Library Card	75.00
12790	Johnson County Sheriffs Reserve	Gen:CP:Deputies	143.00
12792	The Ammo Bearer, Ltd.	Gen:CP:Police weapon maintenance	25.00
12793	Iowa City Press-Citizen	Gen:P&A:Publications	288.77
12794	Zephyr Copies	Gen:P&A:Reports	12.90
12795	Leff, Hauptert, Traw & Willman, L.L.P.	Gen:P&A:Legal Fees	18,755.16
12796	Sharp, Shawn P.	Gen:CP: Unif. Allow- Sharp- Shield, gun belt, pants belt	101.90
12797	Stange, Steven R.	Gen:CP:Police Uniform allowance-Badge-Stange	28.93
12801	City of Coralville	Gen:CP:Building Inspection Bill	90.00
EFT	U.S. Cellular	Gen:CP-cell phone	104.50
EFT	McLeod USA	Gen:P&A:Phone	109.90
EFT	MidAmerican Energy	Gen:Office Electric/SR:Street and Stoplights	904.75
12845	Warren Wellington	Gen:CP:Police Training - Shooting Qualification	400.00
12846	Wal-Mart	Gen:CP: Police - ammo for reserve officer training	132.30
12803	Shimon, Brian S.	Gen:CP:Police Wages	3,402.11

12804	Allison, Bradford S	Gen:CP:Police Wages	115.32
12805	Birk, Patricia	Gen:P&A:Clerk Wages	574.38
12806	Cooper, Tyler	Gen:CP:Reserve Officer Wages	0.87
12807	Dominguez, Raul	Gen:CP:Reserve Officer Wages	0.87
12808	Dunbar, Nicholas G	Gen:CP:Reserve Officer Wages	0.87
12809	From, Louise A.	Gen:P&A:Council Wages	191.17
12810	Gay, William W.	Gen:P&A:Council Wages	191.17
12811	Griffin, Paul J.	Gen:P&A:Facilities Manager Wages	378.62
12812	Jacobson, Gloria N.	Gen:P&A:Mayor Wages	461.75
12813	Jones, Martin L.	Gen:P&A:Council Wage	191.17
12814	Martin, Richard C.	Gen:P&A:Council Wages	191.17
12815	McCune, Garry W.	Gen:CP:Police Wages	1,695.32
12816	McDonald, Robert F.	Gen:CP:Police Wages/Vacation	925.35
12817	Reitz, Sharyn H.	Gen:P&A:Treasurer Wages	219.13
12818	Schoenmaker, Adrian	Gen:P&A:Council Wages	191.17
12819	Sedivec, John A	Gen:CP:Police Reserve Officer Wages	0.87
12820	Sharp, Shawn P.	Gen:CP:Police reserve officer wages	669.36
12821	Stange, Steven R.	Gen:CP:Police Wages	525.67
12822	IPERS	Gen:CP/P&A-IPERS payments	1,782.30
12823	IOWA STATE BANK & TRUST CO	Fed Withholding Payment 42-1109342	3,220.00
12824	IOWA WORKFORCE DEVELOPMENT	SUTA Payment	17.65
12825	TREASURER STATE OF IOWA	IA W/holding Payment 42-1109342-001	425.00
	TOTAL EXPENSES		53,320.68

<u>INCOME</u>	<u>GENERAL</u>	<u>DEBT SERVICE</u>	<u>SPECIAL REVENUE</u>	<u>TOTAL</u>
	26,642.81	3,120.98	5,988.28	35,751.07

MAYOR'S REPORT: Mayor Jacobson read a letter to the editor of the Gazette that criticized University Heights. She reported that she had sworn in the four reserve police officers. She mentioned the fact that only 6% of residents voted in the last election for City Council. Mayor Jacobson attended the last meeting of the Johnson Co Board of Supervisors/Small Cities. She complimented Council Member From, Clerk Birk and Treasurer Reitz for their help with the City picnic. She also thanked Shive-Hattery for their participation in the cost of the picnic and Steve Smith for free garbage removal. Mayor Jacobson read a letter from the Johnson Co Assessor which said that the owners of Grandview Court apartments filed documents declaring the property to be a condominium. This changes the classification of the units from commercial to residential, which results in a substantial tax savings for the owners. It appears that the owners can avoid paying about \$6500 for the City's portion of their property tax. A letter was received from the Iowa League of Cities concerning a donation to the Red Cross for communities affected by terrorist attacks. As the City already operates under a limited budget, funds are not available for charity.

CLERK'S REPORT: One building report was received last month. Police Officer Brad Allison prepared a Halloween Tips sheet that will be distributed with the Newsletter.

LEGAL REPORT: Oaknoll would like the City's participation in conduit financing as has been done previously. A public hearing on this will be held next month. Some ongoing zoning problems are being addressed.

ENGINEER'S REPORT: Work on the Melrose/Sunset turn lane and Mahaska Court panel replacement has begun.

POLICE REPORT: Acting Police Chief Shimon gave the police report for the month. Steve Stange was promoted to Assistant Chief. All the reserve officers qualified with firearms. A shower was installed in the basement for the police officers. Defensive tactics and defensive force training are being arranged. AED and CPR training are being set up. The prisoner cage has been installed in Unit 2.

COMMITTEE REPORTS:

BUILDING, ZONING & SANITATION: Free leaf pick-up day is Saturday, November 10. Burn days are October 13, 14, 15, 19, 21, 28, and 29. Also November 2, 3, 4, 10, 11, and 12.

FIRE AND POLICE: Council Member Gay thanked the Police Department for work well done.

At the September Council meeting, Brian Shimon was named Acting Police Chief. Salary discussions are on-going and a recommendation will be made next month.

MOTION by Gay, second by Martin, to appoint Brian Shimon Police Chief.
Carried.

Council Member Gay asked Council to approve blue and red light permits for Police Chief Shimon and Assistant Chief Stange. These would be on their personal cars and allow them to travel from home to an emergency call in the City.

RESOLUTION (01-16) introduced by Gay, second by Martin, to approve the request to the State Department of Transportation to issue red light certificate permits to Police Chief Brian Shimon and Assistant Chief Steven Stange.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
		X	From
X			Gay
		X	Jones
X			Martin
X			Schoenmaker

Passed and approved this 9th day of October 2001.

The role of reserve officers was discussed. They provide extra manpower when needed, such as for football game days. They also provide a bank of trained candidates when an officer retires or leaves the force. For the officers, it is an opportunity to gain experience. They are paid \$1 per year. Council Member Gay said that he will be prepared next month to present a motion that will set up a fund to pay for training for reserve officers.

STREET AND SIDEWALKS: Council Member Schoenmaker met with Karen Howard, who is an assistant planner for Iowa City, in reference to the Southwest Planning District. Input from various groups in this district, including University Heights, is desired. Council Member Schoenmaker indicated that University Heights is interested in participating, and would like to be kept informed of matters affecting the City. A workshop is planned for November 8 at West High.

Upon motion the Council adjourned at 9:01 p.m.

Approved _____
Gloria N. Jacobson, Mayor

Attest _____
Patricia Birk, Clerk

NOTE: Minutes subject to approval and corrections.