

AGENDA

City of University Heights, Iowa City Council Meeting

October 9, 2007

7:00 – 9:00 P.M.

Meeting called by Mayor Louise From

Time		Topic	Owner
7:00	Call to Order	Roll Call Approval of Minutes Sept. 11, 2007	Louise From
7:15-7:20	Public Input	Public Comments	
7:20-7:35	<u>Administration</u>	Annual Fire Report	Dave Stannard, fire chief
	- Mayor	Mayor's report	Louise From
	- City Attorney	Legal report Discussion of Ord. 79 re: graveled driveways	Steve Ballard
	-City Clerk	City clerk report Building/ Rental Permits	Jerry Musser
	<u>Committee Reports:</u>		
	<u>Finance</u>	Committee Report Consideration of Resolution 07- _ Approval of Annual Streets Report submitted to DOT Treasurer's Report/ Payment of Bills	Pat Yeggy Lori Kimura
	<u>Community Protection</u>	Committee Report Police chief report	Stan Laverman Ron Fort
	<u>Streets and Sidewalks</u>	Streets & Sidewalks report City engineer report	Brennan McGrath Josiah Bilskemper
	<u>Building, Zoning & Sanitation</u>	Committee Report Consider new start time of Tuesday, garbage pick up at 6:30AM (instead of 7:00AM) Zoning report	Chris Anderson Pat Bauer
	<u>Johnson County Council of Governments (JCCOG)</u>	Committee Report	Erling Anderson
	<u>e-Government</u>	Committee Report City wide survey report	Pat Yeggy
8:55-9:00	Announcements		Anyone
9:00	Adjournment		Louise From

Next Regular Council Meeting: Tuesday, November 13, 2007

October 9, 2007

Proceedings of the City Council of University Heights, Iowa, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

Mayor From called the April, 2007 meeting of the University Heights City Council to order at 7:00 p.m..

Present: Mayor From. Council Members Christine Anderson, Erling Anderson, Stan Laverman, Brennan McGrath, and Patricia Yeggy. Staff present: Engineer Bilskemper, Attorney Ballard, Treasurer Kimura, Police Chief Fort, and Fire Chief Stannard. Also present were David Wood, Pat Bauer, Jane Swails, Mary Harrington, Gretchen Blair, and Jeanne Seeberger.

Mayor From announced that the public hearing previously scheduled with respect to the proposal to develop the University Athletic Club had been postponed to January 8, 2008, at the request of the developer. Notice of a hearing October 9, 2007 had been published, and notice of the postponement was also published.

The minutes of the September 11, 2007 meeting were approved by **unanimous consent**.

Public Input: David Wood announced details for City Council candidate forum that will be held at 7:00 p.m. October 15, 2007, at Taste on Melrose. A notice and ground rules concerning the forum were distributed. Citizens raised questions concerning ordinances related to tree trimming, portable toilets, zoning (particularly with respect to the proposal to develop the University Athletic Club property), rental property, and parking areas in front of homes. Fire Chief Dave Stannard circulated the annual report for the Coralville Fire Department as well as the department’s newsletter and brochure regarding its new training facility.

Mayor’s Report: The Mayor’s written report was received.

Legal Report: Attorney Ballard indicted that the University Heights Police Department had issued citations with respect to recently enacted or revised ordinances concerning excessive noise and sales from public property.

Clerk’s Report: The Clerk’s written report was received.

Finance Committee: The Council discussed a proposal by Hills Bank and Trust Company regarding certain account services.

MOTION by Yeggy, second by E. Anderson, to adopt **Resolution 7-12**, approving City of University Height’s street report to submit to the Iowa Department of Transportation for 2006-2007. The vote on the Motion was:

C. Anderson	AYE	McGrath	AYE
E. Anderson	AYE	Yeggy	AYE
Laverman	AYE		

Carried

Treasurer’s Report: All bills were presented and approved by **unanimous consent**.

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Fort, Matthew A	1,292.35	Fort, Ronald R.	1,988.90
Reinhard, Brad	1,649.69	Strong, Donald K.	1,163.80
Hamm, Michael G.	167.87	Hamm, Michael G.	42.47
Dunbar, Nicholas G.	250.00	McLeod USA	114.88
MidAmerican Energy	37.65	MidAmerican Energy	32.21

MidAmerican Energy	610.82	MidAmerican Energy	109.08
Anderson, Christine M.	184.70	Anderson, Erling A.	184.70
From, Louise A.	454.13	Laverman, Stanley M.	184.70
McGrath, Brennan	184.70	Yeggy, Patricia A.	184.70
Kimura, Lori D.	257.19	Musser, Jerry B.	369.49
Fort, Ronald R.	1,163.51	Reinhard, Brad	1,049.69
Fort, Matthew A.	1,002.98	Strong, Donald K.	995.99
Hamm, Michael G.	42.45	Wellmark BC/BS	973.94
		Iowa Workforce	
Iowa State Bank & Trust	4,606.12	Development	23.92
Treasurer, State of Iowa	1,574.00	IPERS	2,248.19
Paul J. Moore	750.00	City of Iowa City	500.00
City of Iowa City	100.00	SEATS	689.86
Communications Engineering	152.33	Chezik Bell Ford	212.93
Federal Signal Corporation	45.69	Galls Inc.	142.97
Iowa City Tire & Service	931.08	Johnson County Refuse	1,555.50
ABC Solutions	14.41	Strong, Donald K.	17.83
O'Reilly Auto Parts	11.98	Iowa City Press Citizen	592.80
Pyramid Services	202.44	Racom Corporation	136.80
		Wertjes Uniform Police	
True North Companies	133.00	Supply	948.98
Westport Touchless Autowash	36.00	Staples	879.98
River Products Co.	402.68	Action Sewer & Septic	371.00
VISA	147.58	Shive Hattery	34,645.85
City of Coralville	450.00	Big Ten University Towing	140.00
City of Iowa City	4,502.49	Emblem Enterprises	432.00

Community Protection:

MOTION by Laverman, seconded by C. Anderson, to purchase computer equipment comprising a server for the Clerk's computer and two police computers for no more than \$1,300.00. The vote on the Motion was:

C. Anderson	AYE	McGrath	AYE
E. Anderson	AYE	Yeggy	AYE
Laverman	AYE		

Carried

Police Report: Chief Fort circulated a written report.

Streets and Sidewalks: Engineer Bilskemper reported that Maxwell Construction had submitted an estimate for fixing the sink hole on Melrose Avenue. Work will be done on a time and materials basis.

MOTION by McGrath, seconded by Yeggy, to approve a change order for the 2007 streets project with respect to this work at an estimated cost of \$16,928.00. The vote on the Motion was:

C. Anderson	AYE	McGrath	AYE
E. Anderson	AYE	Yeggy	AYE
Laverman	AYE		

Carried

Even with this change order, the total project cost is still approximately \$25,000.00 under budget.

Engineer Bilskemper presented drawings related to the proposal to widen the sidewalk along the north side of Melrose Avenue to eight feet, consistent with Johnson County's trails standards. The cost for such widening from Golfview Avenue west to Sunset Street is estimated to be \$286,000.00, not including the cost of acquiring permanent easements and/or title to the property. The cost for constructing the sidewalk west of Sunset Street to the city's corporate boundary is estimated to be \$99,400.00.

MOTION by McGrath, seconded by E. Anderson, to apply to the Johnson County Council on Governments for funding with respect to the sidewalk widening project from Golfview Avenue west to the city's corporate boundary. Motion amended without objection to pursue funding that would narrow Melrose Avenue requiring certain street and utility infrastructure to be moved, but not requiring acquisition of permanent easements or title to land. The vote on the Motion was:

C. Anderson	Abstained	McGrath	AYE
E. Anderson	AYE	Yeggy	AYE
Laverman	AYE		

Carried as

Amended

Second street sweeping will be November 19 and 20, 2007.

The Council and Mayor discussed efforts to enforce the city's regulations requiring trimming of trees and shrubs (Ordinance No. 52).

Building, Zoning & Sanitation: Zoning Commissioner Pat Bauer reported that consideration of the proposal to develop the University Athletic Club property would be deferred to January 8, 2008, at the request of the property owner. Written materials to be considered at that meeting must be submitted no later than December 17, 2007.

Zoning Commissioner Bauer reported that the graduate students in Heather McDonald's department had decided against assisting the City of University Heights with a re-write of its Zoning Ordinance as part of their academic curriculum. Dr. McDonald did provide some additional options. A first-year analytical methods class is working with Councilmember Yeggy with regard to the city survey. Concerning the Zoning Ordinance, Dr. McDonald suggested hiring a second-year student to help at a cost of approximately \$9.00 per hour.

MOTION by McGrath, seconded by Laverman, to hire an urban planning intern at an expense not to exceed \$2,500.00 for time and expenses to assist with re-writing the city's Zoning Ordinance. The vote on the Motion was:

C. Anderson	AYE	McGrath	AYE
E. Anderson	AYE	Yeggy	AYE
Laverman	AYE		

Carried

MOTION by Laverman, seconded by E. Anderson, authorizing Zoning Commissioner Bauer and Attorney Ballard to hire a zoning intern and set the parameters of the intern's work. The vote on the Motion was:

C. Anderson	AYE	McGrath	AYE
E. Anderson	AYE	Yeggy	AYE
Laverman	AYE		

Carried

Steve Smith of Johnson County Refuse proposes starting garbage collection at 6:30 a.m. instead of 7:00 a.m. to relieve congestion on Melrose Avenue.

MOTION by E. Anderson, seconded by Yeggy, to approve this change. The vote on the Motion was:

C. Anderson	AYE	McGrath	AYE
E. Anderson	AYE	Yeggy	AYE
Laverman	AYE		

Carried

The Council discussed appointment of a committee to investigate the city's ordinances related to rental housing and the communication of the city's regulations to citizens and real estate agents.

MOTION by McGrath, seconded by Laverman, for the Mayor to appoint such a committee to be comprised of three citizens and two Councilmembers to investigate these ordinances and communication of the ordinances and report back to the Council. The vote on the Motion was:

C. Anderson	AYE	McGrath	AYE
E. Anderson	AYE	Yeggy	AYE
Laverman	AYE		

Carried

Councilmember McGrath indicated his desire to serve on the committee. Mayor From indicated she would take information and appoint remaining members.

JCCOG: No report.

E-government: Committee member Yeggy requested feedback concerning the proposed survey circulated previously.

MOTION by C. Anderson, seconded by E. Anderson, to increase the budget for conducting a survey to a total of \$750.00. The vote on the Motion was:

C. Anderson	AYE	McGrath	AYE
E. Anderson	AYE	Yeggy	AYE
Laverman	AYE		

Carried

Committee member Yeggy has provided the webmaster additional materials to be posted on the city's website.

The meeting was adjourned **by unanimous consent at 9:53 p.m.**

**Attest: Steven E. Ballard, City Attorney
substituting for Jerry D. Musser, City Clerk**

Approved: Louise A. From, Mayor

mah/SEB/UnivHeights/October 9, 2008 Council Meeting Minutes