

UNIVERSITY HEIGHTS CITY COUNCIL

TUESDAY NOVEMBER 12, 2002

AT

**CITY OF UNIVERSITY HEIGHTS CITY OFFICE
1004 MELROSE AVENUE**

AGENDA

Call to Order.

Minutes of October.

Public Input. Duncan Stewart Regarding Daycare Building at St. Andrew.

Other Business: Liquor License Renewal for Taste on Melrose.
Discussion of Change in Street Parking Regulations.
Discussion of Utility Installation in Right of Way and Excavation Permit.
Consideration of an Ordinance Regulating Weight of Vehicles.
Consideration of a Sensitive Areas Ordinance.
Final Consideration of Ordinance No. 127 Amending Ordinance No. 71 Concerning the Prohibition of Public Nuisances.

Treasurer's Report. Payment of Bills.

Mayor's Report.

Clerk's Report.

Legal Report.

Engineer's Report.

Police Report.

Committee Reports: Finance
E-Government
Building, Zoning and Sanitation
Community Protection
Street and Sidewalks
JCCOG

Next Meeting: December 10, 2002

Gloria Jacobson, Mayor

Telephone: 338-3489

University Heights, Iowa

1004 Melrose Avenue

November 12, 2002

Mayor Jacobson called to order a regular meeting of the Council at 7:00 p.m.

Present: Mayor Jacobson; Council Members From, Gay, Giese, Schoenmaker, Wood (by speakerphone); Attorney Ballard; Chad Lambi, Shive-Hattery Engineers & Architects; Police Chief Shimon; Treasurer Reitz; Clerk Birk.

Others Present: Todd Noel; Mike Noel; Michael Meister, CHSQA; James Stebhens; Barbara Stebhens; Duncan Stewart, Good Shepherd Daycare; Christian Prochaska, Taste on Melrose; Celeste Shoppa; Stan Laverman; Police Officer John Sedivec; Reserve Officer Tyler Cooper.

Absent: None.

ALL VOTES UNANIMOUS UNLESS OTHERWISE STATED.

MOTION by Giese, second by From, to approve the minutes of the regular meeting in October.

Carried.

OTHER BUSINESS: Christian Prochaska, owner of Taste on Melrose, presented his application for renewal of the liquor license for Taste. The license is for beer and wine and includes Sunday sales and outdoor service.

MOTION by From, second by Giese, to approve the liquor license renewal for Taste.

Carried.

PUBLIC INPUT: Duncan Stewart, a Good Shepherd Daycare parent representative, informed Council of plans by the Daycare to lease ground owned by the University of Iowa, and located behind St. Andrew Church, to construct a new building. The Church has asked the Daycare to vacate the space they currently use in the church building by Summer 2004.

Todd Noel, a Cub Scout who resides in University Heights, introduced himself to Council and indicated that he was attending tonight's meeting as part of earning a merit badge for Citizenship in the Community.

Council Member From said that Todd was one of the Scouts who helped with planting flowers in the triangle park.

Engineer Lambi introduced Mike Meister, who has been working to design the installation of a fiber optics communication cable through University Heights for the City of Iowa City. Mr. Meister works for CSHQA and was representing the City of Iowa City at the meeting. He is asking for permission for the City of Iowa City to hang the cable from Mid-American utility poles located in City right of way, and for an excavation permit to install this cable underground from the second pole south of the corner of Melrose and Sunset and then under Sunset Street at the corner of Melrose. Mid-American Energy does not wish to grant permission for hanging the cable on their pole at the corner of Melrose and Sunset because of a possible future upgrade at that corner, but has given permission for cable to be hung from other poles. Therefore, the cable would be directionally bored beneath Sunset Street near its intersection with Melrose Avenue.

Engineer Lambi stated that it was not unusual for cities to grant use of their right of way for the installation of utilities, and that this was often handled with a franchise agreement. Attorney Ballard said that since the City did not currently have a franchise agreement with Mid-American Energy, determining under whose authority the use of the right of way could be granted on the poles was an issue. He said that if Council wished to allow this use, that the City of Iowa City should draw up a 28E agreement

between University Heights and Iowa City regarding use of the right of way for the installation of the fiber optic cable.

MOTION by Gay, second by From, to conditionally grant permission for Iowa City to hang fiber optics cable from Mid-American poles, and also install them underground, in City right of way upon receipt of a written agreement approved by the City Engineer and the City Attorney has been signed, which is to be no later than 12/31/02.

Carried.

An anchor would be placed in the right of way at Melrose and Sunset and would be located in the residence's yard. The anchor will be placed within four feet of the pole. Mr. Meister has spoken to the property owner there who said that this is acceptable to him.

A resident on North Sunset Street requested that Council make a portion of the street "no parking". The street is only 18 feet wide, and when cars park opposite the resident's driveway it is difficult to exit the driveway. Council agreed to prohibit parking in this area.

A resident on Koser Avenue asked for permission to plant a sugar maple tree along the easement. The City Engineer will look at the site, and permission will be granted if he approves of the location.

Council discussed the recommendations made by the Parking Committee. They are as follows: establish all of Olive Court as "no parking any time"; change all areas east of Sunset to "1-hour parking"; change all areas west of Sunset to "2-hour parking"; and establish a permit system for the diagonal parking on Marietta. Making parking regulations uniform within these four areas will make enforcement easier. Council Member From said that the committee needs input from residents of the streets that will be affected, but that the immediate problem on Olive Court could be addressed. Residents of Olive Court complain that people who park on their street will pay the \$5 fine for violation to avoid parking in the hospital ramps. Due to the large number of parked cars, it becomes difficult for residents to pull out of their driveways, and because of the narrow width of this street many parked cars have two wheels in the grass and this causes erosion problems. Council decided to eliminate street parking on Olive Court and to have 1-hour parking on all other streets east of Sunset, with the exception of the diagonal parking area of Marietta.

MOTION by Giese, second by Schoenmaker, to approve changes to parking regulations on Olive Court (no parking any time) and on all other streets east of Sunset (1-hour parking from 8:00 a.m. to 5:00 p.m. Monday through Friday) with an exception for the diagonal parking on Marietta.

Carried.

Changes to the parking on the streets west of Sunset will be discussed next month. The establishment of a permit system for parking in the diagonal spaces on Marietta was discussed. Monthly permits would be available to residents and non-residents. There are many more details that the committee needs to discuss. They will meet again and this will be discussed at Council's December meeting.

Council will consider an ordinance regulating the weight limit for vehicles on City streets and a sensitive areas ordinance at their December meeting.

Council considered Ordinance No. 127 for the third time. This ordinance amends Ordinance No. 71 concerning public nuisances in that it specifically prohibits portable toilets.

RESOLUTION (02-26) introduced by Giese, second by Wood, to adopt Ordinance No. 127.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Giese
X			Schoenmaker
X			Wood

Passed and approved this 14th day of November 2002.

TREASURER'S REPORT: The State of Iowa has a new financial reporting model and chart of accounts that all cities will be required to use by June 2004. Although the City is not required to change the internal chart of accounts, doing so will be more efficient for state reporting requirements. Currently the City has four program areas; this would be expanded to nine areas. Treasurer Reitz expects the conversion to take twenty to twenty-five hours of work and proposes that the change be implemented at the start of the budget work for FY03/04.

The FY02 Annual Report has been completed by Greenwood and Crim.

MOTION by From, second by Giese, to approve the FY02 Annual Report.
Carried.

A CD that has matured needs to be reinvested. Treasurer Reitz researched the rates of various local banking institutions and found that the best current rate is at the Credit Union at 3% for a seven month period. However, the Credit Union is not an official depository of the City.

RESOLUTION (02-27) introduced by Gay, second by Schoenmaker, authorizing the University of Iowa Credit Union as an addition to the list of official depositories of the City of University Heights.

The roll was called and the vote was:

AYES:	NAYS:	ABSENT:	
X			From
X			Gay
X			Giese
X			Schoenmaker
X			Wood

Passed and approved this 14th day of November 2002.

Initial budget figures are requested from Council Members at the December meeting. At the request of Council Member Wood, Treasurer Reitz prepared the report to show the percentage of allocated funds that have been spent so far.

Treasurer Reitz distributed the reports for October.

MOTION by Wood, second by From, for payment of all the bills.
Carried.

WARRANTS & INCOME - OCTOBER

Num	Name	Memo	Amount
EFT	Paul J. Moore, Melrose Avenue Building	Gen:P&A-City Office-Rent	650.00
13681	Sedivec, John A	Gen:CP:Police Payroll: Interim ck for payraise	27.03
EFT	City of Iowa City	Gen:HD:Park water	6.47
EFT	City of Iowa City	Gen:P&A:City office water	13.65

EFT	McLeod USA	Gen:P&A:Phone	123.01
EFT	Electronic Engineering	Gen:CP:Police pager	61.75
13517	VISA	Gen:P&A/CP:Misc supplies/equip	1,192.23
13518	The Ammo Bearer, Ltd.	Gen:CP:Police reserve ammunition	522.50
13519	Staples	Gen:P&A/CP:supplies/desk	526.79
13520	Wertjes Uniforms Police Supply	Gen:CP:Police:Res.and officer Uniforms	246.95
13521	Johnson County Treasurer	Gen:CP:Sheriff/Radio contract	1,749.50
13522	Streicher's	Gen:CP:Police Equipment-Traffic flashlight	60.85
13523	Triple T Enterprises	Gen:CP:Supplies-books, compendiums	170.00
13524	Iowa City Tire and Service	Gen:CP:Vehicle Maintenance-repair 2 flat tires	28.00
13525	Cooper, Tyler	Gen:CP:Police uniforms- 9/11 badges	1.76
13526	Wellmark BC/BS	Gen:CP:Health Insurance-Egli-Sept to Dec 31	495.48
13527	Galls Incorporated	Gen:CP:Police Vehicle Equipment/Uniforms	264.57
13528	City of Coralville	Gen:CP:bldg insp. services	150.00
13529	Iowa City Scheels	Gen:CP:Police Equipment:Police Bike	62.97
13530	Copyworks	Gen:P&A, CP:Printing/Copying	661.85
13531	OMB Police Supply	Gen:CP:Police uniforms/ammunitions	13.45
13532	Phillips 66 Company	Gen:CP:Vehicle Maintenance/Supplies	6.00
13533	Latta Harris Hanon & Penningroth LLP	Gen:P&A:Accounting Fees	937.00
13534	Fesler's Inc.	Gen:CP:Police Equip-breath sensors	25.00
13535	City of Iowa City	Gen: HCE-bus for July, August, fuel	2,834.46
13536	Republic Companies	SR:Traffic Control:Street signs, bolts	671.50
13537	Shive Hattery	Gen:HCE:Engineering Fees	919.29
13538	Johnson County Refuse, Inc.	Gen:HCE:Trash/Recycling	1,365.00
13540	Frohwein	Gen:P&A:Facility equip-nameplates	48.17
13541	Iowa City Press-Citizen	Gen:P&A:Publications	154.97
13542	Teresa Cutlow	Gen:HD:Library Card	75.00
13543	Carl F. Orgren	Gen:HD:Library card	75.00
13544	Mike Gay	Gen:HD:Library card	75.00
13545	Regina A. Sill	Gen:HD:Library Card	75.00
13546	Linda Spencer	Gen:HD:Library Card	75.00
13547	Marlys Svare	Gen:HD:Library Card	75.00
13548	Florence H. Cremer	Gen:HD:Library Card	75.00
13550	L.L. Pelling Co., Inc.	Gen:HCE:Road Work:Leamer Ct. Asphalt	27,175.77
13551	Westport Touchless Autowash	Gen:CP:Police Vehicle Wash/supplies	43.00
13552	Fesler's Inc.	Gen:CP:Police Uniforms-Chevrons-Sedivec	24.00
13553	Wellmark BC/BS	Gen:CP:Hlth Ins Admin Fee	200.00
13549	Dunbar, Nicholas G	Gen:CP:Police Payroll	65.58
13682	Allison, Bradford S	Gen:CP:Police Payroll	124.28
13683	Dominguez, Raul	Gen:CP:Reserve Payroll	1.85
13684	Egli, Jon-Thomas P	Gen:CP:Police Payroll	685.61
13685	Griffin, Paul J.	Gen:P&A:Facilities Payroll	178.84
13686	Sedivec, John A	Gen:CP:Police payroll	583.75
13687	Shimon, Brian S.	Gen:CP:Police Payroll	872.39
13688	Stange, Steven R.	Gen:CP:Police Payroll	292.67
13689	Collection Services Center	484066	182.00
EFT	MidAmerican Energy	Gen/SR:P&A G&E,CP-Traffic/Street lights	872.33
13557	SEATS	Gen:HCE:Seats Service-OCTOBER	615.16
13690	Allison, Bradford S	Gen:CP:Police Payroll	82.86
13691	Birk, Patricia	Gen:P&A:Clerk Payroll	460.98

13692	Egli, Jon-Thomas P	Gen:CP:Police Payroll	680.79
13693	Goody, Timothy J.	Gen:CP:Reserve payroll	1.85
13694	Griffin, Paul J.	Gen:P&A:Facility Payroll	147.92
13695	Reitz, Sharyn H.	Gen:P&A:Treasurer Payroll	303.83
13696	Sedivec, John A	Gen:CP:Police payroll	754.81
13697	Shimon, Brian S.	Gen:CP:Police Payroll	872.39
13698	Stange, Steven R.	Gen:CP:Police Payroll	292.66
13699	Collection Services Center	484066	182.00
13554	IPERS	IPERS	1,332.59
13555	IOWA STATE BANK & TRUST CO	42-1109342	1,929.22
13556	TREASURER STATE OF IOWA	42-1109342-001	<u>294.00</u>
	TOTAL		53,768.33

<u>INCOME</u>	<u>GENERAL</u>	<u>DEBT SERVICE</u>	<u>SPECIAL REVENUE</u>	<u>TOTAL</u>
TOTAL INCOME	63,387.19	8,727.96	7,253.10	79,368.25

MAYOR'S REPORT: The phone number in the Newsletter for Council Member Schoenmaker is wrong and needs to be corrected. Mayor Jacobson had occasion to speak with former Police Officer McCune. She worked with Council Member Schoenmaker on a mitigation plan for emergencies. The Mayor was invited to attend the University of Iowa Campus Planning meeting. The new interim facilities director wishes to include officials from surrounding communities. The Mayor reported on the meeting and said that she plans to attend future meetings.

CLERK'S REPORT: Two building permits were received last month.

LEGAL REPORT: Since adopting Iowa Code by Reference and because of more active enforcement on game days, there are a number of trials coming up for disorderly conduct and public intoxication. A few rental housing issues require follow-up. Attorney Ballard shared pictures of his new daughter, Maggie.

ENGINEER'S REPORT: A sinkhole has developed behind a storm intake on Golfview. The inside joint of the intake will be sealed.

POLICE REPORT: Reserve officer Cooper reported on the activities of the police reserves. Chief Shimon made a presentation with a pin map that shows all the crime reported in the City this year. Pay policy changes were made to accommodate ten hour shifts.

COMMITTEE REPORTS:

FINANCE: Council Member Wood reported that overall the City was on target with spending at this point in the budget year. He recommended that Treasurer Reitz be compensated for the time she will spend converting to the new chart of accounts, and Council agreed. He asked Council Members to bring preliminary budget figures for FY 03/04 to the December meeting. Rollback figures for next year have been announced. The rollback this year was 51.6676%; next year this will be 51.3874%.

BUILDING, ZONING & SANITATION: Council Member From said that the leaf vacuuming program was a big success. She said that Steve Smith was also pleased with the cooperation of residents. A feedback survey will be distributed to residents if Council wishes. Council Member From believes that residents would like two vacuuming dates next year along with the bag pick-up.

FIRE AND POLICE: Council Member Gay said that he appreciated the use of percentages for line items in the financial report; he noted that the police equipment budget was already over budget and that equipment purchases for the rest of the fiscal year would be looked at seriously. He said that the

Sheriff's Department is proposing a large increase for communications services next year. Changing dispatch service will be considered.

The trend in law enforcement is to have computers in squad cars that can access information quickly. It is an expensive proposition at over \$11,000. Chief Shimon said in-car computers would be a necessity if communications service was switched. The price of a computer has risen; a computer that cost \$6000 last year now costs \$8000. Raycom Company will install computers now for a payment of \$500, with the remaining \$11,000 due after July 1. All software is provided. If communication service is transferred, data would be stored by the Iowa City PD, and could be accessed when needed. Chief Shimon would like to use \$500 from the dry-cleaning fund, as that fund will not be used this year, to pay the downpayment. There would be an \$88.60 fee per month to lease the software for one computer. Iowa City would also charge a monthly fee if they handled the communications. Chief Shimon does not believe that calls are responded to in a timely manner, and that the City should look at other options. The Raycom system is identical to Iowa City's. Software updates are provided free of charge as are emergency repairs. This computer has a different configuration than the laptop that was used in the cars for a few months last year so that a passenger can sit in the front seat.

Council Member Gay said that he didn't expect any other major equipment purchases this year. Chief Shimon said that the price for the computer would increase after December 4. The computer is warranted for 6 years.

MOTION by Gay, second by Giese, to pay Raycom \$500 earnest money toward a \$11,000 computer communications system with the balance be paid after July 1, 2003.

Carried.

Council Member Gay said that J. T. Egli would graduate from the Iowa Law Enforcement Academy in December .

STREET AND SIDEWALKS: Steve Smith said that there would not be an increase in snow plowing charges. Attorney Ballard will look into a complaint concerning an underground electronic dog fence. A residence was sent a written letter to trim their trees, and they complied. There are still other properties that have not complied. A resident on Highland has complained about a cracked culvert. Engineer Lambi does not think that immediate attention is needed.

JCCOG: The JCCOG Long-Range Transportation Plan has been distributed. 50,618 tires were collected at the Iowa City landfill over six years at a cost of \$147,000. Since the funding has ended, tires may be taken for a fee. Council Member Schoenmaker met with Tom Hansen at Emergency Management.

Upon motion the Council adjourned at 9:30 p.m.

Approved _____
Gloria N. Jacobson, Mayor

Attest _____
Patricia Birk, Clerk

NOTE: Minutes subject to approval and corrections.