

April 9, 2019

Proceedings of the City Council of University Heights, Iowa, held at the Community Center, 1302 Melrose Avenue, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

REGULAR COUNCIL MEETING

Mayor From called the April 9, 2019 regular council meeting of the University Heights City Council to order at 7:01 p.m.

Present: Mayor From. Council Members: Nick Herbold, Dotti Maher (by phone), Virginia Miller, Liesa Moore and Silvia Quezada. Staff present: Attorney Steve Ballard, City Clerk Chris Anderson, Engineer Josiah Bilskemper, Housing Inspector Stan Laverman (arrived at 7:40 p.m.), Police Chief Nate Petersen and Treasurer Lori Kimura (arrived at 7:12 p.m.). Also present: Jeff Armour, Jessica DeWalt, Jim Glasgow, Troy Kelsay, Sarah Meuli, Mike Ritchie, Steve Smith & guest, Greg Stiltner, Ken Yeggy and Pat Yeggy.

The minutes of the March 12, 2019 regular council meeting were approved by unanimous consent. The minutes of the March 14, 2019 special council meeting were approved by unanimous consent. The minutes of the April 3, 2019 special council meeting were approved by unanimous consent.

Public Comments: The following addressed the council with their concerns:

Mike Ritchie - 20 Olive Court  
Karen Franklin - 1 University Way

Tom Van Buer - Johnson County Assessor

Streets and Sidewalks: City Engineer Bilskemper presented a written report.

Consideration of Resolution No. 19-11, accepting bid and awarding contract for the University Heights 2019 Olive Court Improvements Project, was tabled and not voted upon.

MOTION by Quezada, seconded by Herbold, to approve Resolution No. 19-12, rejecting bids received on April 4, 2019 for the 2019 Olive Court Improvements Project. Carried.

Herbold - Aye  
Maher - Aye  
Miller - Aye  
Moore - Aye  
Quezada - Aye

MOTION by Herbold, seconded by Quezada, to approve Resolution No. 19-13, authorizing the mayor to sign and the clerk to attest a Temporary Construction Easement Agreement with Betty Meka to facilitate construction of the street and sidewalks improvements associated with the University Heights 2019 Olive Court Improvements Project. Carried.

Herbold - Aye  
Maher - Aye  
Miller - Aye  
Moore - Aye  
Quezada - Aye

MOTION by Herbold, seconded by Miller, to approve Resolution No. 19-14, authorizing the mayor to sign and the clerk to attest a Temporary Construction Easement Agreement with Hotel 901 LLC to facilitate construction of the street and sidewalks improvements associated with the University Heights 2019 Olive Court Improvements Project. Carried.

Herbold - Aye  
Maher - Aye  
Miller - Aye  
Moore - Aye  
Quezada - Aye

Mayor's Report: A written report was presented.

MOTION by Herbold, seconded by Quezada, to approve Resolution No. 19-15, accepting the resignation of University Heights Police Chief Nate Petersen effective April 12, 2019. Carried.

Herbold - Aye  
Maher - Aye  
Miller - Aye  
Moore - Aye  
Quezada - Aye

**MOTION** by Quezada, seconded by Herbold, to approve Resolution No. 19-16, authorizing the mayor to sign and the clerk to attest an Employment Agreement with Troy A. Kelsay to serve as Chief of Police for the City of University Heights. **Carried.**

Herbold - Aye  
 Maher - Aye  
 Miller - Aye  
 Moore - Aye  
 Quezada - Aye

**Hotel update:** Jim Glasgow and Greg Stiltner, University Lake Partners LLC co-owners, gave updates on construction for the Marriott Hotel.

**Legal Report:** A written report was presented.

Verizon representatives Jeff Armour, Sarah Meuli and Jessica DeWalt presented a PowerPoint presentation on Verizon’s plans to install small cell antennas in the city in conjunction with the rollout of its 5G network.

**MOTION** by Herbold, seconded by Quezada, to approve second consideration of Ordinance No. 237, amending Ordinance No. 215 (regulating use of city property including right-of-way). **Carried.**

Herbold - Aye  
 Maher - Aye  
 Miller - Aye  
 Moore - Aye  
 Quezada - Aye

**Clerk’s Report:** A written report was presented.

Stan Laverman, Housing Inspector, updated the council regarding the state's efforts to remove the city's authority to cap rentals in the city. There are four weeks left in this year’s legislature calendar and Laverman anticipates the bill to ban rental caps will pass. If this occurs, the city we will need to develop strategies to balance between income and owner-occupied properties in the neighborhoods.

**Treasurer’s Report:** A written report was presented. All bills presented were approved for payment by **unanimous consent.**

**Warrants  
 March 13, 2019 through April 9, 2019**

<b>Name</b>	<b>Description</b>	<b>Amount</b>
Hills Bank and Trust	To open 13 month CD	330,000.00
Ryan Dahm	Officer bi-weekly paycheck	283.42
Trenton Geer	Officer bi-weekly paycheck	1,521.19
Joshua Kite	Officer bi-weekly paycheck	1,568.58
Nathan Petersen	Officer bi-weekly paycheck	1,821.32
Jeremy Stenda	Officer bi-weekly paycheck	182.62
Harold Plate	Crossing guard bi-weekly paycheck	186.63
Darryl Tucker	Officer bi-weekly paycheck	1,628.44
MidAmerican Energy	OUP Community Center & Offices gas/electricity	457.88
Christine Anderson	Clerk monthly paycheck	604.38
Lori Kimura	Treasurer monthly paycheck	429.74
Louise From	Mayor quarterly salary	454.13
Nicholas Herbold	Council member quarterly salary	184.70
Dorothy Maher	Council member quarterly salary	184.70
Virginia Miller	Council member quarterly salary	184.70
Liesa Moore	Council member quarterly salary	184.70
Silvia Quezada	Council member quarterly salary	184.70
Mediacom	Online service 3/21/19-4/20/19	299.95
Paul Moore	Garage rent	50.00
Square Inc.	Monthly fee for tracking software	21.20
Trenton Geer	Officer bi-weekly paycheck	1,610.18
Joshua Kite	Officer bi-weekly paycheck	1,551.07
Nathan Petersen	Officer bi-weekly paycheck	2,120.43
Harold Plate	Crossing guard bi-weekly paycheck	107.58
Darryl Tucker	Officer bi-weekly paycheck	1,710.67
Jeremy Stenda	Officer bi-weekly paycheck	182.61
KSB Government Finance	2017 Ford lease payment	5,097.49

Internet Navigator	Monthly fee for city website & email service	24.95
One University Place South Condo Assoc.	Monthly association dues	433.58
Stan Laverman	Housing Inspector salary	750.00
Stephen Anderson	Recording and editing council meeting	250.00
City of Iowa City	Bus service and fuel for police vehicles	14,243.17
Terry Goerd	March building inspection services	900.00
Johnson County Refuse, Inc.	March recycling	1,921.50
Office of Auditor of State	Annual exam fee	175.00
Leff Law Firm, L.L.P.	March legal services	18,180.00
Westport Touchless Autowash	February vehicle washes	56.00
Harapat Auto Service Inc.	Replace alternator in 2015 Ford Explorer	667.39
US Cellular	Wireless data & internet service for car computers	100.93
University Lake Partners	Garage rental January through June 2019	600.00
Kronlage & Olson PC	Balance owed for annual examination	800.00
VISA	Training classes/meals/Grasshopper/Winter Festival beverages/Google	943.70
Emblem Enterprises	UHPD patches	290.00
Joshua Kite	Reimburse for postage	4.39
Shive Hattery	Engineering services 1/2/19-2/1/19	13,364.20
Iowa City Press Citizen	March publications	465.70
Internal Revenue Service	Federal payroll taxes	2,577.78
Internal Revenue Service	Federal payroll taxes	544.80
IPERS	IPERS contribution	293.43
IPERS	IPERS contribution	3,489.01
Treasurer State Of Iowa	State quarterly payroll taxes	2,589.00
Iowa Workforce Development	Quarterly unemployment tax	641.16
Wellmark BC/BS	Monthly insurance payment	1,984.28
Internal Revenue Service	Federal payroll taxes	2,760.16
MidAmerican Energy	1301 Melrose stop light	52.18
MidAmerican Energy	Pedestrian lights at 113 Golfview	32.10
MidAmerican Energy	1011 Melrose stop light	24.60
MidAmerican Energy	Street lights	466.44
Russ Boyer Construction	September 2018-January2019 services	957.18

**General Fund - \$ 406,983.52**

**Road Use Tax - \$ 1,532.50**

**Employee Benefits Fund - \$ 14,879.62**

**Total Receipts \$ 55,175.82**

**Total Warrants \$ 423,395.64**

**Building, Zoning and Sanitation:** A written report was presented.

**MOTION** by Miller, seconded by Herbold, to approve Resolution No. 19-18, authorizing the mayor to sign and the clerk to attest an agreement with Johnson County Refuse, Inc. for refuse, recycling, and yard waste collection services.

**MOTION** by Quezada, seconded by Maher, that the adopted resolution be included in the contract. **Not Carried.**

Herbold - No  
Maher - Aye  
Miller - No

Moore - No  
Quezada - Aye

Council then voted upon the motion. **Carried.**

Herbold - Aye  
Maher - No  
Miller - Aye

Moore - Aye  
Quezada - No

**MOTION** by Miller, seconded by Herbold, to approve Resolution No. 19-19, authorizing the mayor to sign and the clerk to attest a 28E Agreement between the City of University Heights and the City of Iowa City regarding billing for refuse and recycling services.

**Carried.**

Herbold - Aye  
Maher - No  
Miller - Aye

Moore - Aye  
Quezada - No

**MOTION** by Miller, seconded by Herbold, to approve Resolution No. 19-20, permitting the University Heights Tree Board to review plans and make recommendations related to the Swisher Tract. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Abstain	Quezada - Yes
Miller - Aye	

**MOTION** by Quezada, seconded by Miller, to approve final consideration of Ordinance No. 236, amending the Rental Housing Ordinance (No. Virginia Miller Finance 110) regarding the definition of “owner occupied” and exempting owner occupied dwellings from rental permit requirements. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Aye	Quezada - Aye
Miller - Aye	

**MOTION** by Miller, seconded by Quezada, to accept the bid for mowing public areas in the city. **Carried.**

Herbold - Aye	Moore - Aye
Maher - No	Quezada - Abstain
Miller - Aye	

**Community Protection:** A written report was presented by Police Chief Nate Petersen. A written report was presented by council member Herbold.

Consideration of Resolution No. 19-06, approving guidelines for council meetings was deferred until the next council meeting. The council and staff will trial the recommendations discussed at the meeting.

Consideration of Resolution No, 19-17, to create signage and bicycle stations was deferred. Council member Maher will work with City Engineer Bilskemper and Police Chief Kelsay on the signage.

**Finance Report:** A verbal report was presented.

**MOTION** by Miller, seconded by Quezada, to approve Resolution No. 19-08, 2019 Farmers Market season. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Aye	Quezada - Aye
Miller - Aye	

Consideration of Resolution 19-21, applying the \$250,000.00 of proceeds from the Olive Court Property sales to the estimated \$583,000.00 Costs for the 2019 Olive Court Street & Sidewalk repairs and improvements project, was withdrawn by council member Quezada.

Discussion of 2019 Football Game Day and public right-of-way repairs will be discussed at the May council meeting.

**eGovernment:** A written report was presented.

**Announcements:** City Clean-Up Day will be held on April 27<sup>th</sup>, 9:00 -11:30 a.m. at the 200 block of Marietta Avenue.

Public Meeting for updating the city’s Comprehensive Plan is scheduled for Wednesday, May 1<sup>st</sup>, at 7:00 p.m. in the Community Center.

The meeting was adjourned **by unanimous consent at 9:47 p.m.**

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**Attest: Christine Anderson, City Clerk**

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**Approved: Louise A. From, Mayor**