

May 10, 2022

**Proceedings of the City Council of University Heights, Iowa, held by electronic means pursuant to Iowa code section 21.8 due to the COVID-19 pandemic, subject to approval by the Council at a subsequent meeting. All votes are unanimous unless otherwise stated.**

**COUNCIL MEETING**

Mayor From called the May 10, 2022 regular council meeting of the University Heights City Council to order at 7:00 p.m.

**Present:** Mayor Louise From. Council Members: Stepheny Gahn, Liesa Moore, Tim Schroeder, Bobby Scott, Doug Swailes. Staff present: Attorney Steve Ballard, City Clerk Mike Haverkamp, Engineer Josiah Bilskemper, Police Chief Troy Kelsay, Treasurer Lori Kimura. Also present: Maggie Burger, Ryan Foley, Silvia Quezada, Kevin Sanders, Randy Schoon, Chad Simmons, Scott Stimart, Warren Tunwall, Mike Watkins, Pat Yeggy.

**Absent:** None.

The minutes of the April 12, 2022 regular council meeting were approved by unanimous consent.

**Public Comments:** The following addressed the council with their concerns:

Silvia Quezada 416 Ridgeview Avenue  
Warren Tunwall, 100 Koser Avenue

**Finance:**

**Motion** by Scott, seconded by Gahn, to approve Resolution 22-09 setting the date of May 24 for a public hearing on proposal to enter into a General Obligation Corporate Purpose Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$1,100,000. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Motion** by **Moore**, seconded by Gahn, to approve Resolution No. 22-16 setting the date for public hearing on amending the City budget for FY2021-2022. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Mayor’s Report:**

**Motion** by Scott, seconded by Gahn, to approve allocating a portion of hotel-motel tax revenue to be distributed and paid to the Iowa City/Coralville Area Convention and Visitors Bureau. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Motion** by Moore, seconded by Swailes, to approve Resolution No. 22-17 confirming appointments to City Board of Adjustment. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Legal Report:** A written report was presented.

**Motion** by Scott, seconded by Swailes, to approve Resolution No. 22-11, authorizing the Mayor to sign a letter of engagement with John Danos and Dorsey & Whitney LLP for consulting on financial matters related to bonding, with consulting fees estimated at \$15,000.00. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Clerk's Report:** A written report was presented.

**Treasurer's Report:** A written report was presented. All bills were approved for payment by **unanimous consent**.

**Warrants  
April 13- May 10, 2022**

Name	Memo	Amount
RevoPay	monthly active merchant fee	-10.00
Brinkema, Brian E	bi-weekly officer paycheck	-1,653.88
Macke, Matthew C	bi-weekly officer paycheck	-1,614.13
Tucker, Darryl J	bi-weekly officer paycheck	-1,992.94
Akers, Christopher M	bi-weekly officer paycheck	-1,728.21
Kelsay, Troy A	bi-weekly officer paycheck	-2,458.10
Plate, Harold, M	bi-weekly crossing guard paycheck	-240.18
MidAmerican Energy	OUP Community Center/Offices gas/electricity	-200.02
Intuit Payroll	annual payroll update	-757.90
Akers, Christopher M	bi-weekly officer paycheck	-1,716.54
Brinkema, Brian E	bi-weekly officer paycheck	-1,824.33
Dahm, Ryan J	bi-weekly officer paycheck	-142.12
Kelsay, Troy A	bi-weekly officer paycheck	-2,183.22
Macke, Matthew C	bi-weekly officer paycheck	-1,843.17
Tucker, Darryl J	bi-weekly officer paycheck	-1,928.17
Plate, Harold, M	bi-weekly crossing guard paycheck	-217.37
Goerd, Terence J	monthly building inspector paycheck	-1,572.99
Jensen, Brian A	monthly rental inspector paycheck	-772.60
Haverkamp, Michael J	monthly city clerk paycheck	-579.60
Kimura, Lori D.	monthly city treasurer paycheck	-471.62
Paul J. Moore, Melrose Avenue Building	garage rent automatic payment	-50.00
One University Place South Condo Assoc	monthly association dues	-433.58
AT&T Mobility	wireless service for police cars 3/20/22- 4/19/22	-288.89
CenturyLink	telephone service for May	-109.92
Harapat Auto Service Inc	oil changes, rotate tires, replace tires,	-578.33
City of Iowa City	fuel, bus service, animal services, traffic cabinet backup battery	-5,250.93
Johnson County Refuse, Inc.	March & April garbage & recycling services	-13,616.00
Kiesler's Police Supply, Inc.	duty pistol	-522.00
Leff Law Firm, L.L.P.	April legal services	-7,257.81
Quality Care	leaf vacuuming	-3,025.00
Safeguard Business Systems	1000 parking tickets	-428.44
Shive Hattery	engineering services 4/2/2022-4/29/2022	-5,171.90
US Cellular	wireless data/internet service for car computer	-83.84
VISA	carwash, gsuite, grasshopper, microsoft 365, toner, meeting	-753.23

VISA	zoom account	-149.90
Iowa City Press Citizen	March & April legal publications	-425.92
Internal Revenue Service	federal payroll taxes	-3,829.90
Internal Revenue Service	federal payroll taxes	-4,695.42
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-6,827.80
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-800.65
Wellmark BC/BS	May insurance premiums	-5,503.69
MidAmerican Energy	1301 Melrose stop light	-49.79
MidAmerican Energy	pedestrian lights at 113 Golfview	-28.12
MidAmerican Energy	1011 Melrose stop light	-22.96
MidAmerican Energy	street lights	-470.56
All American Concrete, Inc.	2021 panel replacements - retainage	-2,041.20
General Fund - \$62,052.78	Employee Benefits Fund - \$21,657.46	Road Use Tax - \$571.43
Capital Projects - \$2,041.20		
Total Receipts - \$625,874.62	Total Warrants - \$86,322.87	

**Community Protection:** Chief Kelsay submitted a written report.

**Streets and Sidewalks:** City Engineer Bilskemper submitted a written report.

**Motion** by Gahn, seconded by Swailes, to approve Resolution No. 22-10 accepting the 2021 Panel Replacements Project as complete and authorizing payment of retainage. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Motion** by Scott, seconded by Schroeder, to approve Resolution No. 22-12, Authorizing Permit for ImOn Communications, LLC to perform work in City Right-Of-Way to Accommodate Installation of Fiber-to-Premises Infrastructure. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Motion** by Scott, seconded by Moore, to approve Resolution No. 22-15 accepting quotation for the 2022 Street Sweeping Project. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Building, Zoning, Sanitation:** The rental housing inspector submitted a written report.

**eGovernment:** Council Member Moore submitted a written report.

**Announcements:** Bike Breakfast, May 18; Citywide Garage Sale, June 4.

The meeting was adjourned **by unanimous consent at 8:01 p.m.**

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Attest: Michael Haverkamp, City Clerk

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Approved: Louise A. From, Mayor