

May 11, 2021

Proceedings of the City Council of University Heights, Iowa, held by electronic means pursuant to Iowa code section 21.8 due to the COVID-19 pandemic, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

COUNCIL MEETING

Mayor From called the May 11, 2021 council meeting of the University Heights City Council to order at 7:00 p.m.

Present: Mayor Louise From. Council Members: Nick Herbold, Liesa Moore, Sara O’Sullivan, Bobby Scott, Doug Swailes. Staff present: Attorney Steve Ballard, Temporary City Clerk Mike Haverkamp, City Videographer Steve Anderson, Engineer Josiah Bilskemper, Police Chief Troy Kelsay, Rental Inspector Brian Jensen and Treasurer Lori Kimura. Also present were: Jim Glasgow, Greg Stiltner, Liz Hubing, and Pat Yeggy.

Absent: None

The minutes of the April 13, 2021 regular council meeting were approved by unanimous consent.

Public Comments: The following addressed the council with their concerns:

Juan Pablo Hourcade, 416 Ridgeview Ave.

Mayor’s Report: A verbal report was presented.

MOTION by Moore and seconded by Herbold, to approve a Proclamation establishing May 17-23, 2021 as Bike Week in the City of University Heights. **CARRIED.**

Herbold	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
O’Sullivan	Aye		

Liz Hubing of Think Bicycles accepted the Proclamation from the Mayor and announced other Bike Month activities.

MOTION by Herbold and seconded by O’Sullivan, to approve Resolution No. 21-22, adopting City of University Heights Purchasing Policies and Procedures. **CARRIED.**

Herbold	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
O’Sullivan	Aye		

MOTION by Moore and seconded by Scott, to approve Resolution No. 21-23, adopting City of University Heights Fraud-Reporting Policy. **CARRIED.**

Herbold	Aye	Scott	Aye
Moore	Aye	Swailes	Aye
O’Sullivan	Aye		

Hotel update: Jim Glasgow and Greg Stiltner were both in attendance from the hotel site. They gave an update on progress on the hotel.

Legal Report: A written report was presented.

Clerk’s Report: A written report was presented.

Treasurer’s Report: A written report was presented. All bills were approved for payment by **unanimous consent.**

**Warrants
April 14-May 11, 2021**

Akers, Christopher M	bi-weekly officer paycheck	-1,654.05
Brinkema, Brian E	bi-weekly officer paycheck	-1,554.05
Macke, Matthew C	bi-weekly officer paycheck	-1,517.98
Tucker, Darryl J	bi-weekly officer paycheck	-1,857.40

Kelsay, Troy A	bi-weekly officer paycheck	-2,410.47
Plate, Harold, M	bi-weekly crossing guard paycheck	-231.27
RevoPay	monthly active merchant fee	-10.00
MidAmerican Energy	OUP Community Center/Offices gas/electricity	-166.83
Intuit Payroll	annual payroll update	-757.90
Akers, Christopher M	bi-weekly officer paycheck	-1,749.68
Brinkema, Brian E	bi-weekly officer paycheck	-1,554.06
Cox, Nicholas J	bi-weekly officer paycheck	-79.53
Mayberry, Brian R	bi-weekly officer paycheck	-369.54
Tucker, Darryl J	bi-weekly officer paycheck	-1,857.39
Kelsay, Troy A	bi-weekly officer paycheck	-2,410.48
Macke, Matthew C	bi-weekly officer paycheck	-1,517.98
Plate, Harold, M	bi-weekly crossing guard paycheck	-221.36
Anderson, Christine M.	clerk monthly paycheck	-343.69
Goerd, Terence J	building inspector monthly paycheck	-2,336.44
Haverkamp, Michael J	temp clerk monthly paycheck	-257.40
Jensen, Brian A	rental inspector monthly paycheck	-1,348.81
Kimura, Lori D.	treasurer monthly paycheck	-461.46
Paul J. Moore, Melrose Avenue Building	garage rent automatic deposit	-50.00
Mediacom	online service 4/21/21-5/20/21	-399.95
Stephen M Anderson	recording and editing April regular meeting	-125.00
One University Place South Condo Assoc	monthly association dues	-433.58
Jack Laverman	mowing services payment #1 of 7	-200.00
AT&T Mobility	wireless service for police cars 3/20/2021-4/19/2021	-288.89
Racom Corporation	ear insert/ear pieces for portable radios	-249.25
Johnson County Refuse, Inc.	April garbage & recycling services/clean up day	-6,951.40
City of Iowa City	bus,fuel,animal services,billing	-4,142.28
US Cellular	wireless data/internet service for car computer	-80.95
Leff Law Firm, L.L.P.	April legal services	-8,685.00
Shive Hattery	engineering services 2/27/2021-4/2/2021	-10,537.04
SEATS	March & April service - 2 rides each	-100.00
Iowa City Press-Citizen	April legal publications	-308.16
Black Squirrel Urban Forestry	remove storm damaged tree in right of way	-1,400.00
VISA	grasshopper/gsuite/IACP/uniform	-574.83
VISA	annual zoom host package	-149.90
Internal Revenue Service	federal payroll taxes	-3,842.76
Internal Revenue Service	federal payroll taxes	-5,440.72
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-1,037.09
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-6,705.30
Wellmark BC/BS	May health insurance payment	-4,857.36
MidAmerican Energy	1301 Melrose stop light	-52.47

MidAmerican Energy	pedestrian lights at 113 Golfview	-36.44
MidAmerican Energy	1011 Melrose stop light	-23.90
MidAmerican Energy	street lights	-470.90
UMB Bank NA	principal/interest on 2016 GO Bond	-96,355.00
UMB Bank NA	principal/interest on 2018 GO Bond	-61,785.00
All American Concrete, Inc.	2021 Golfview Improvements pay application #1	-10,036.75
City of Iowa City	Sanitary manhole work – reimbursement	-294.83

General Fund - \$54,617.92	Employee Benefits Fund - \$21,883.23	Road Use Tax - \$583.71
Capital Projects - \$10,331.58	Debt Service - \$158,140.00	
Total Receipts - \$656,063.34	Total Warrants - \$245,556.44	

Community Protection: A written report was presented by Chief Kelsay. A written report was presented by Councilor O’ Sullivan.

Streets and Sidewalks: A written report was presented by Engineer Bilskemper. A verbal report was presented by Councilor Swailes.

Building, Zoning and Sanitation: A written report was presented by Councilor Herbold.

MOTION by Herbold and seconded by Scott, to approve a Motion to direct City Housing Officials to perform inspections of rental properties every two (2) years, pursuant to the Rental Housing Code, Ordinance No. 110. **CARRIED.**

Herbold	Aye	Scott	Aye
Moore	Aye	Swaile	Aye
O’Sullivan	Aye		

Finance Report: A verbal report was presented by Councilor Scott.

eGovernment: A written report was presented by Councilor Moore.

Other Business: Mayor From stated that responses to historic racially restrictive covenants on University Heights property abstracts will be an agenda item for the June council meeting.

Announcements: Bike Breakfast in front of Police Station May 19th, 7-9 AM
Farmer’s Market begins Tuesday June 1st

The meeting was adjourned **by unanimous consent at 8:03 p.m.**

Christine Anderson, City Clerk

Approved: Louise A. From, Mayor

Attest: Michael Haverkamp, Temporary City Clerk