

May 14, 2019

Proceedings of the City Council of University Heights, Iowa, held at the Community Center, 1302 Melrose Avenue, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

REGULAR COUNCIL MEETING

Mayor From called the May 14, 2019 regular council meeting of the University Heights City Council to order at 7:00 p.m.

Present: Mayor From. Council Members: Nick Herbold, Dotti Maher, Virginia Miller, Liesa Moore and Silvia Quezada. Staff present: Attorney Steve Ballard, City Clerk Chris Anderson, Engineer Josiah Bilskemper, Housing Inspector Stan Laverman (arrived at 8:13 p.m.), Police Chief Troy Kelsay and Treasurer Lori Kimura (arrived at 7:08 p.m.). Also present: Kathie Belgum, Tom Brase, Joseph Cress, Katy Herbold, Jim Glasgow, John Irvine, Steve Kuhl, Hillary Ojeda, Dave Pedersen, Ken Yeggy and Pat Yeggy.

The minutes of the April 9, 2019 regular council meeting were approved by unanimous consent. The minutes of the April 24, 2019 special council meeting were approved by unanimous consent.

PUBLIC HEARING ON THE FY19 BUDGET AMENDMENT

Mayor From called the public hearing on the FY19 Budget Amendment to order at 7:00 p.m. No members of the public spoke regarding the proposed amendment. Mayor From closed the public hearing at 7:01 p.m.

Mayor From reopened the regular council meeting at 7:01 p.m.

FY19 Budget Amendment: Steve Kuhl, city accountant, gave an overview of the adjustments made for the FY19 budget amendment.

MOTION by Quezada, seconded by Herbold, to approve Resolution No. 19-22, adopting the FY19 Budget Amendment. Carried.

Herbold - Aye Moore - Aye
Maher - Aye Quezada - Aye
Miller - Aye

FY20 SEATS Paratransit 28E Agreement:

MOTION by Quezada, seconded by Maher, to approve Resolution No. 19-28, authorizing the mayor to sign and the clerk to attest a 28E Agreement between the City of University Heights and Johnson County regarding SEATS Paratransit services. Carried.

Herbold - Aye Moore - Aye
Maher - Aye Quezada - Aye
Miller - Aye

Public Comments: The following addressed the council with their concerns:

John Irvine - 6 Leamer Court Dave Pedersen - 309 Sunset Street

Streets and Sidewalks: City Engineer Bilskemper presented a written report. A verbal report was presented by council member Maher.

Council consensus for Maher work with Police Chief Kelsay on "bikes yield to pedestrians" signage for city sidewalks.

Council consensus for Russ Boyer, city handyman, to follow-up on the piles of debris in the city streets that could not be picked up by the street-sweeper.

Mayor's Report: None.

Mayor From swore in Troy Kelsay as the city's new police chief.

MOTION by Quezada, seconded by Maher, to approve Resolution No. 19-23, approving Johnson County Countywide Hazard Mitigation Plan. **Carried.**

Herbold - Aye
Maher - Aye
Miller - Aye
Moore - Aye
Quezada - Aye

Hotel update: Jim Glasgow, University Lake Partners LLC co-owner, gave updates on construction for the Marriott Hotel and renovation of Triangle Park.

There will be a ground-breaking ceremony at 2:00 p.m. on May 22, 2019, for the Marriott Hotel.

Legal Report: A written report was presented.

MOTION by Herbold, seconded by Maher, to approve final consideration of Ordinance No. 237, amending Ordinance No. 215 (regulating use of City property including right-of-way). **Carried.**

Herbold - Aye
Maher - Aye
Miller - Aye
Moore - Aye
Quezada - Aye

MOTION by Quezada, seconded by Maher, to approve Resolution No. 19-24, consenting to assignment of Trustee Agent Agreements; Escrow Agent Agreements; and/or Paying Agent and Registrar and Transfer Agent Agreements. **Carried.**

Herbold - Aye
Maher - Aye
Miller - Aye
Moore - Aye
Quezada - Aye

MOTION by Miller, seconded by Moore, to approve Resolution No. 19-25, approving outdoor service area for proposed bookstore and coffee shop at One University Place. **Carried.**

Herbold - Abstain
Maher - Aye
Miller - Aye
Moore - Aye
Quezada - Aye

During consideration of this resolution, council member Herbold removed himself from the council table to sit with the public and did not participate in council discussion or vote on the resolution.

Clerk's Report: A written report was presented.

MOTION by Quezada, seconded by Miller, to approve the liquor license renewal for Stella, contingent upon notification their paperwork is completed satisfactorily. **Carried.**

Herbold - Aye
Maher - Aye
Miller - Aye
Moore - Aye
Quezada - Aye

MOTION by Quezada, seconded by Moore, to approve Resolution No. 19-26, authorizing the mayor to sign a payment service agreement with RevoPay. **Carried.**

Herbold - Aye
Maher - Aye
Miller - Aye
Moore - Aye
Quezada - Aye

Treasurer's Report: A written report was presented. All bills presented were approved for payment by **unanimous consent.**

**Warrants
April 10, 2019 through May 14, 2019**

Name	Description	Amount
Ryan Dahm	Officer bi-weekly paycheck	188.61
Trenton Geer	Officer bi-weekly paycheck	1,792.90
Joshua Kite	Payment for unused annual leave time	573.82

Nathan Petersen	Officer bi-weekly paycheck	2,190.08
Harold Plate	Crossing guard bi-weekly paycheck	204.15
Jeremy Stenda	Officer bi-weekly paycheck	125.74
Darryl Tucker	Officer bi-weekly paycheck	1,741.43
Joshua Kite	Payment for unused comp time payout	2,125.85
Intuit Payroll-QuickBooks	Annual payroll update	757.90
MidAmerican Energy	OUP Community Center/Offices gas/electricity	284.60
Christine Anderson	City Clerk monthly paycheck	711.61
Lori Kimura	Treasurer monthly paycheck	452.81
Mediacom	Online service 4/21/19-5/20/19	299.95
Paul Moore	Garage rent	50.00
Square Inc	Monthly fee for tracking software	21.20
Trenton Geer	Officer bi-weekly paycheck	1,115.69
Ryan Dahm	Officer bi-weekly paycheck	820.09
Troy Kelsay	Officer bi-weekly paycheck	1,585.49
Matthew Macke	Officer bi-weekly paycheck	642.87
Nathan Petersen	Officer bi-weekly paycheck	5,166.05
Harold Plate	Crossing guard bi-weekly paycheck	186.63
Nicholas Sherman	Officer bi-weekly paycheck	143.71
Jeremy Stenda	Officer bi-weekly paycheck	531.78
Darryl Tucker	Officer bi-weekly paycheck	2,137.14
Shive Hattery	Engineering services 2/2/19-3/1/19	14,093.90
Iowa City Press-Citizen	April publications	283.20
Internet Navigator	Monthly fee for city website & email service	24.95
One University Place South Condo Assoc.	Monthly association dues	433.58
Stan Laverman	Housing Inspector salary	750.00
Stephen Anderson	Recording and editing previous month meeting	250.00
SEATS	2 trips for March	50.00
Terry Goerd	April building inspection services	1,530.00
Netom Enterprises	Replace glass in transom window	180.00
CenturyLink	Telephone service for April	85.68
City of Iowa City	Bus, 2 months of fuel, animal services, & traffic signals adjustment	4,437.38
US Cellular	Wireless data & internet service for car computers	100.86
VISA	Grasshopper, Google, uniform pieces, holsters & belts	561.96
VISA	Microsoft office 365	105.99
Leff Law Firm, L.L.P.	April legal services	11,185.00
VISA	Items for Community Center; black rugs, storage containers & custodial supplies	272.51
Breese Plumbing & Heating	Retrieved, reconfigured, installed & tested RPZ in Triangle Park	453.68
Mitchell Freeman Locksmith, Inc	Remove broken key from back entry door	80.00
UI Health Care EMS Learning Resources Cen	CPR recertification cards	16.00
Internal Revenue Service	Federal payroll taxes	3,415.64
Internal Revenue Service	Federal payroll taxes	339.92
IPERS	IPERS contribution	305.64
IPERS	IPERS contribution	3,232.43
Wellmark BC/BS	Monthly insurance payment	1,984.28
Internal Revenue Service	Federal payroll taxes	5,300.56
MidAmerican Energy	1301 Melrose stop light	52.34
MidAmerican Energy	Pedestrian lights at 113 Golfview	31.42
MidAmerican Energy	1011 Melrose stop light	29.74
MidAmerican Energy	Street lights	466.54
Russ Boyer Construction	Potholes, street repairs, soil & grass seed	1,068.00
Hawkeye Construction & Snow Removal	February snow removal services	28,869.25
Bankers Trust Co	Principal & interest payment on 2016 GO bond	67,320.00
Bankers Trust Co	Interest payment on 2017 GO bond	12,915.14

General Fund - \$ 58,744.79

Road Use Tax - \$ 30,517.29

Employee Benefits Fund - \$ 14,578.47

Total Receipts \$ 419,772.23

Debt Service - \$ 80,235.14

Total Warrants \$ 184,075.69

Building, Zoning and Sanitation: A written report was presented.

Council discussed the request to sell a portion of the Swisher Tract located between two homes on North Sunset Street to the adjacent homeowners. Council consensus that additional information is needed. Council member Herbold will reach out to the two homeowners.

MOTION by Miller, seconded by Moore, to approve Resolution No. 19-27, regarding properties and amounts to be billed for refuse and recycling services pursuant to a 28E Agreement with the City of Iowa City for such billing services. **Carried.**

Herbold - Aye Moore - Aye
Maher - Aye Quezada - Aye
Miller - Aye

Housing Inspector Stan Laverman addressed the council regarding their priorities for issuing new rental permits, given the state legislature’s recent ruling. Laverman would like councilor’s suggestions and/or guidance sent to him by June 1, 2019 and requests it be in writing.

Laverman also stated he recently received snow and ice removal invoices from Hawkeye Construction & Snow Removal for properties not in compliance with Ordinance No. 82. Council consensus for Laverman to send the invoices to the property owners requesting payment to the vendor within 60 days.

Community Protection: A written report was presented by Police Chief Troy Kelsay. A written report was presented by council member Herbold.

Police Chief Kelsay thanked the mayor, council, the Iowa City Police Department, former Police Chief Nate Petersen and Police Officer Darryl Tucker for their assistance and guidance during the transition.

Consideration of Resolution No. 19-06, approving guidelines for council meetings was deferred until the next council meeting. The council and staff will continue to trial the recommendations.

Finance Report: A verbal report was presented.

MOTION by Quezada, seconded by Miller, to invest \$23,312.71 in a 19-month Certificate of Deposit, earning 2.75% with Hills Bank **Carried.**

Herbold - Aye Moore - Aye
Maher - Aye Quezada - Aye
Miller - Aye

The council will hold a work session meeting at 7:00 p.m. on May 28, 2019, to discuss a city sidewalk repair plan.

Football Game Day 2019 will be discussed at the June council meeting. Quezada will produce a written draft based on last year’s football letter for Herbold to edit.

eGovernment: A written report was presented.

Announcements: There will be an Open House from 5:00 – 8:00 p.m. on May 30, 2019, to meet Troy Kelsay, the city’s new police chief.

On June 8, 2019, from 8:00 a.m. – 12:00 p.m., the city-wide garage sale will be held. Additional information will be posted to the city website.

The meeting was adjourned **by unanimous consent at 9:42 p.m.**

Attest: Christine Anderson, City Clerk

Approved: Louise A. From, Mayor