

June 8, 2021

Proceedings of the City Council of University Heights, Iowa, held by electronic means pursuant to Iowa code section 21.8 due to the COVID-19 pandemic, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

COUNCIL MEETING

Mayor From called the June 8, 2021 council meeting of the University Heights City Council to order at 7:02.

Present: Mayor Louise From. Council Members: Nick Herbold, Liesa Moore, Sara O’Sullivan, Bobby Scott, and Doug Swailes. Staff present: Attorney Steve Ballard, City Clerk Chris Anderson, Temporary City Clerk Mike Haverkamp, City Videographer Steve Anderson, Engineer Josiah Bilskemper, Police Chief Troy Kelsay, and Treasurer Lori Kimura. Also present: Patrick McAreevy, Juan Pablo Hourcade, Silvia Quezada, Jim Glasgow, and Greg Stiltner

Absent: None

The minutes of the May 20, 2021 regular council meeting were approved by unanimous consent.

Public Comments: The following addressed the council with their concerns:

Patrick McAreevy, 55 Prospect Place

MOTION by Herbold and seconded by Scott, to approve Resolution No. 21-28, granting a permit for audible sounds across property lines to accommodate a wedding at 55 Prospect Place on June 25, 2021.

| | | | |
|-------------------|------------|----------------|------------|
| Herbold | Aye | Scott | Aye |
| Moore | Aye | Swailes | Aye |
| O’Sullivan | Aye | | |

Mayor’s Report: A verbal report was presented.

MOTION by Herbold and seconded by Moore, to approve Resolution No. 21-29, accepting the resignation of Christine Anderson as City Clerk effective June 30, 2021.

| | | | |
|-------------------|------------|----------------|------------|
| Herbold | Aye | Scott | Aye |
| Moore | Aye | Swailes | Aye |
| O’Sullivan | Aye | | |

MOTION by Herbold and seconded by Scott, to approve Resolution No. 21-30, appointing Mike Haverkamp as City Clerk with compensation of \$18.00 per hour effective July 1, 2021.

| | | | |
|-------------------|------------|----------------|------------|
| Herbold | Aye | Scott | Aye |
| Moore | Aye | Swailes | Aye |
| O’Sullivan | Aye | | |

Mayor From thanked outgoing clerk Christine Anderson for her dedication to the City, and presented a plaque recognizing her service.

Mayor From proposed that Council continue to meet through Zoom for the rest of the summer. Council agreed with that recommendation.

Hotel Update- Greg Stiltner and Jim Glasgow gave an update on the opening of the Marriott Hotel.

Legal Report: A written report was presented.

MOTION by Moore and seconded by Herbold, to approve Resolution No. 21-26, Authorizing the Mayor to sign and the City Clerk to attest Amendment Number 1 to the 28E Agreement with the City of Iowa City for the Provision of Fire Protection Services within the Corporate Limits of University Heights providing for the extension of the agreement through June 30, 2026 at an initial annual fee of \$34,343.00.

| | | | |
|-------------------|------------|----------------|------------|
| Herbold | Aye | Scott | Aye |
| Moore | Aye | Swailes | Aye |
| O’Sullivan | Aye | | |

MOTION by Scott and seconded by O’Sullivan, to approve Resolution No. 21-27 authorizing the Mayor to sign and the City Clerk to attest an Amended and Restated 28E Agreement with the City of Iowa City Regarding Sharing of Property Tax Revenue Related to the James on Melrose (Finkbine Redevelopment).

| | | | |
|-------------------|------------|---------------|------------|
| Herbold | Aye | Scott | Aye |
| Moore | Aye | Swales | Aye |
| O’Sullivan | Aye | | |

Clerk’s Report: A written report was presented.

MOTION by Scott and seconded by Moore, to approve renewal of a liquor license for Stella Restaurant.

| | | | |
|-------------------|------------|---------------|------------|
| Herbold | Aye | Scott | Aye |
| Moore | Aye | Swales | Aye |
| O’Sullivan | Aye | | |

Treasurer’s Report: A written report was presented. All bills were approved for payment by **unanimous consent**.

**Warrants
May 11-June 8, 2021**

| | | |
|--|---|-----------|
| RevoPay | monthly active merchant fee | -10.00 |
| Tucker, Darryl J | bi-weekly officer paycheck | -1,857.40 |
| Macke, Matthew C | bi-weekly officer paycheck | -1,746.95 |
| Akers, Christopher M | bi-weekly officer paycheck | -1,525.10 |
| Brinkema, Brian E | bi-weekly officer paycheck | -1,783.02 |
| Kelsay, Troy A | bi-weekly officer paycheck | -2,168.72 |
| Cox, Nicholas J | bi-weekly officer paycheck | -286.09 |
| Plate, Harold, M | bi-weekly crossing guard paycheck | -231.27 |
| Internal Revenue Service | federal payroll taxes | -3,789.76 |
| MidAmerican Energy | 1301 Melrose stop light | -52.97 |
| MidAmerican Energy | pedestrian lights at 113 Golfview | -36.44 |
| MidAmerican Energy | 1011 Melrose stop light | -25.27 |
| MidAmerican Energy | OUP Community Center/Offices gas/electricity | -130.63 |
| QuickBooks Payroll Service | Created by Payroll Service on 05/26/20- | 9,228.74 |
| MidAmerican Energy | street lights | -472.22 |
| Akers, Christopher M | bi-weekly officer paycheck | -1,880.08 |
| Brinkema, Brian E | bi-weekly officer paycheck | -1,554.05 |
| Kelsay, Troy A | bi-weekly officer paycheck | -2,410.48 |
| Macke, Matthew C | bi-weekly officer paycheck | -1,517.98 |
| Tucker, Darryl J | bi-weekly officer paycheck | -1,857.40 |
| Plate, Harold, M | bi-weekly officer paycheck | -243.18 |
| Internal Revenue Service | federal payroll taxes | -3,981.92 |
| Goerd, Terence J | building inspector monthly paycheck | -1,920.99 |
| Haverkamp, Michael J | temp clerk monthly paycheck | -373.75 |
| Jensen, Brian A | rental inspector monthly paycheck | -844.60 |
| Kimura, Lori D. | treasurer monthly paycheck | -486.10 |
| Anderson, Christine M. | clerk monthly paycheck | -358.08 |
| Internal Revenue Service | federal payroll taxes | -1,077.64 |
| IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM | ipers contribution | -4,413.59 |
| IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM | ipers contribution | -821.08 |
| Mediacom | online service 5/21/21-6/20/ | -399.95 |

| | | |
|---|---|---------------------------|
| Stephen M Anderson | recording and editing May regular meeting | -125.00 |
| Wellmark BC/BS | June insurance payment | -4,857.36 |
| Paul J. Moore, | Melrose Avenue Building garage rent automatic deposit | -50.00 |
| One University Place | South Condo Assoc monthly association dues | -433.58 |
| Jack Laverman | mowing services payment #2 of 7 | -200.00 |
| All American Concrete, Inc. | Golfview Improvements pay application #2 | -108,046.06 |
| James R. Baker | set up new user access | -100.00 |
| Iowa County Attorneys Association (ICAA) | Iowa Acts of Interest to Law Enforcement workshop | -70.00 |
| Two Rivers Bank | principal & interest payment due on 2017 bond | -33,518.89 |
| Steven J Kuhl | accounting services 4/1/2021-5/19/2021 | -920.00 |
| Breese Plumbing & Heating | dewinterize park fountain/rpz test & certification | -233.20 |
| CenturyLink | telephone service for April & May | -205.26 |
| Harapat Auto Service Inc | oil change | -50.66 |
| AT&T Mobility | wireless service for police cars 4/20/2021-5/19/2021 | -288.89 |
| City of Iowa City | bus, fuel, animal services, park fountain, billing services | -4,172.68 |
| Iowa Municipalities Workers' Compensation | 25% of annual work comp premium for 21-22 | -1,758.00 |
| Johnson County Refuse, Inc. | May garbage & recycling services | -6,808.00 |
| Streb Construction Co, Inc | street sweeping | -1,400.00 |
| US Cellular | wireless data/internet service for car computer | -80.95 |
| Leff Law Firm, L.L.P. | May legal services | -13,270.00 |
| Shive Hattery | engineering services 4/3/2021-4/30/20 | -9,060.36 |
| VISA | Menards -63.22 | |
| VISA | gsuite, signs, chiefs meeting, car wash, grasshopper | -707.74 |
| Iowa City Press Citizen | May legal publications | -386.52 |
| General Fund - \$51,549.92 | Employee Benefits Fund - \$20,699.35 | Road Use Tax - \$1,986.90 |
| Capital Projects - \$108,046.06 | Debt Service - 33,518.89 | |
| Total Receipts - \$117,224.33 | Total Warrants - \$215771.12 | |

Community Protection: A written report was presented by Chief Kelsay.

Streets and Sidewalks: A written report was presented by Engineer Bilskemper. A verbal report was presented by Councilor Swailes

MOTION by Scott and seconded by Swailes, to approve Golfview Project Change Order #1, adding items to the project and extending the completion date of the project to July 22, 2021.

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|-------------------|------------|----------------|------------|
| Herbold | Aye | Scott | Aye |
| Moore | Aye | Swailes | Aye |
| O'Sullivan | Aye | | |

Building, Zoning and Sanitation: A verbal report was presented by Councilor Herbold.

Finance Report: A verbal report was presented by Councilor Scott.

MOTION by Scott and seconded by Herbold, to approve Resolution No. 21-25, approving fund transfers from Special Assessments and the General Fund to Debt Service Fund.

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|-------------------|------------|---------------|------------|
| Herbold | Aye | Scott | Aye |
| Moore | Aye | Swales | Aye |
| O'Sullivan | Aye | | |

Councilor Scott shared raises for City Staff for FY22 that are part of the FY22 budget:

Raises effective July 1, 2021:

Sgt. Darryl Tucker: current \$30.19 with a 3.5% raise to \$31.25

Officer Chris Akers: current \$28.54 with a 2% raise to \$29.11

Officer Brian Brinkema: current \$28.54 with a 2% raise to \$29.11

Officer Matt Macke: current \$27.15 with a 2% raise to \$27.69

Lori Kimura, treasurer: current \$19.87 with a 2% raise to \$20.27

Note: Chief Kelsay requested he not receive a raise as he wants his officers to have raises.

eGovernment: A written report was presented by Councilor Moore.

Other Business: Council discussed possible responses to addressing historic racially restrictive covenants. Bobby Scott and Liesa Moore will work with Attorney Steve Ballard on a statement for further council discussion.

Announcements: None.

The meeting was adjourned **by unanimous consent at 8:42 p.m.**

Attest: Michael Haverkamp,
Temporary City Clerk

Approved: Louise A. From, Mayor