

June 11, 2019

Proceedings of the City Council of University Heights, Iowa, held at the Community Center, 1302 Melrose Avenue, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

REGULAR COUNCIL MEETING

Mayor From called the June 11, 2019 regular council meeting of the University Heights City Council to order at 7:00 p.m.

Present: Mayor From. Council Members: Nick Herbold, Dotti Maher, Virginia Miller, Liesa Moore and Silvia Quezada. Staff present: Attorney Steve Ballard, City Clerk Chris Anderson, Engineer Josiah Bilskemper, Housing Inspector Stan Laverman, Police Chief Troy Kelsay and Treasurer Lori Kimura (arrived at 7:11 p.m.). Also present: Kyle Austen, John Irvine, Paul Moore, Mark Phelps (by phone), Jim Shymansky, Greg Stiltner, Ken Yeggy and Pat Yeggy.

The minutes of the May 14, 2019 regular council meeting were approved by unanimous consent. The minutes of the May 28, 2019 work session were approved by unanimous consent.

Public Comments: The following addressed the council with their concerns:

Jim Shymansky - 52 Olive Court
John Irvine - 6 Leamer Court

Mike Ritchie - 20 Olive Court
Sue Bruell - 124 Koser Avenue

FY20 ICAP Insurance: Kyle Austen, partner at Insurance Associates of Iowa City, presented the FY20 city insurance and workers' compensation renewal quotes. Both policies have decreased for FY20.

Snow and Ice Removal Bills: Council discussed the bills property owners received for removal of accumulated snow and ice. Mark Phelps, owner of Hawkeye Construction and Snow, outlined the need for the skid loader and the effort needed to remove ice on the sidewalks. Council consensus there will be no change to the invoices.

Streets and Sidewalks: City Engineer Bilskemper presented a written report. A verbal report was presented by council member Maher.

MOTION by Miller, seconded by Herbold, to replace the detection loops at the Melrose Avenue and Koser Avenue traffic signal. Carried.

Herbold - Aye
Maher - Aye
Miller - Aye
Moore - Aye
Quezada - Aye

Mayor's Report: A written report was presented.

Hotel update: Greg Stiltner, University Lake Partners LLC co-owner, gave an update on construction for the Marriott Hotel.

Legal Report: A written report was presented.

MOTION by Quezada, seconded by Miller, to approve Resolution No. 19-29, authorizing the mayor to sign and the clerk to attest the FY2020 28E Agreement between the City of University Heights and the City of Iowa City for the provision of transit services in University Heights at an annual rate of \$39,142.00. Carried.

Herbold - Aye
Maher - Aye
Miller - Aye
Moore - Aye
Quezada - Aye

MOTION by Quezada, seconded by Maher, to approve Resolution No. 19-30, approving and authorizing the mayor to sign and the clerk to attest an amendment to PUD Development Agreement with University Lake Partners II, LLC or its successor in interest, extending the date for substantial completion to August 1, 2020, and acknowledging and approving assignment of the Agreement by University Lake Partners, LLC to Hotel 901, LLC. Carried.

Herbold - Aye
Maher - Aye
Miller - Aye
Moore - Aye
Quezada - Aye

MOTION by Miller, seconded by Maher, to approve first consideration of Ordinance No. 239, establishing rules and regulations for collection of solid waste, recycling material, and yard waste, and repealing Ordinance No. 93, Ordinance No. 94, and Ordinance No. 95. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Aye	Quezada - Aye
Miller - Aye	

First Consideration of Ordinance No. 240, amending Ordinance No. 215 (regulating use of City property including right-of-way) was deferred to the next council meeting.

MOTION by Miller, seconded by Moore, to require that resolutions must be made in writing. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Aye	Quezada - Aye
Miller - Aye	

Clerk's Report: A written report was presented.

Treasurer's Report: A written report was presented. All bills presented, as amended, were approved for payment by **unanimous consent.**

**Warrants
May 15, 2019 through June 11, 2019**

Name	Description	Amount
Ryan Dahm	Officer bi-weekly paycheck	706.88
Troy Kelsay	Officer bi-weekly paycheck	2,447.04
Matthew Macke	Officer bi-weekly paycheck	1,682.21
Jeremy Stenda	Officer bi-weekly paycheck	336.23
Darryl Tucker	Officer bi-weekly paycheck	1,628.43
Harold Plate	Crossing Guard bi-weekly paycheck	204.15
MidAmerican Energy	OUP Community Center and Offices gas & electricity	154.11
Troy Kelsay	Officer bi-weekly paycheck	2,153.70
Matthew Macke	Officer bi-weekly paycheck	2,043.44
Jeremy Stenda	Officer bi-weekly paycheck	198.58
Darryl Tucker	Officer bi-weekly paycheck	1,682.59
Harold Plate	Crossing Guard bi-weekly paycheck	204.14
Christine Anderson	Clerk monthly paycheck	842.21
Lori Kimura	Treasurer monthly paycheck	343.41
Paul Moore	Garage rent	50.00
Mediacom	Online service 5/21/19-6/20/19	299.95
Square Inc.	Monthly fee for tracking software	21.20
One University Place South Condo Assoc.	Monthly association dues	433.58
Stan Laverman	Housing Inspector services	750.00
Stephen Anderson	Recording and editing previous month meeting	250.00
Internet Navigator	Monthly fee for city website & email service	24.95
UI Health Care EMS Learning Resources Cntr.	CPR recertification cards	16.00
Iowa Law Enforcement Academy	Firearms instructor school for Kite, MMPI evaluations for Macke & Kelsay	1,000.00
Johnson County Refuse, Inc.	April & May recycling & Spring Clean-up landfill charge	3,924.38
Leff Law Firm, L.L.P.	May legal services	10,332.00
Noel's Tree & Crane Service, Inc.	Clean-up & disposal of down limb on Marietta Avenue	636.00
Quality Care	Spring leaf vacuum	5,062.51
Shive Hattery	Engineering services 3/2/19-4/26/19	16,677.59
Terry Goerdts	Building Inspector services	2,025.00
US Cellular	Wireless data and internet service for car computers	100.86
Westport Touchless Autowash	March & April vehicle washes	56.00
Winkel, Parker & Foster, CPA PC	Work on amended budget, prep budget worksheet, prepare publication & attend meeting	1,240.00
VISA	G-suite, Grasshopper, postage, chief association membership	308.61

Stanard & Associates, Inc.	Officer selection test	26.00
Dorsey & Whitney LLP	2018 Urban Renewal Plan Amendment & Internal Advance Auth	4,500.00
SEATS	2 trips for April	50.00
City of Iowa City	Bus and animal services	3,278.84
Iowa City Press-Citizen	May publications	851.13
Jack Laverman	May mowing services	200.00
KDR Design Gallery	Shades for police offices	3,211.80
KDR Design Gallery	Bench for Community Center foyer	1,064.25
Mike Haverkamp	Reimbursement for parts to repair HDMI cable connection	14.83
TAC10	Implementing racial profiling form in mobile units	900.00
Internal Revenue Service	Federal payroll taxes	2,421.18
Internal Revenue Service	Federal payroll taxes	2,456.24
IPERS	IPERS contribution	345.74
IPERS	IPERS contribution	4,553.78
Wellmark BC/BS	Monthly insurance payment	1,921.32
Internal Revenue Service	Federal payroll taxes	2,911.48
MidAmerican Energy	1301 Melrose stop light	49.78
MidAmerican Energy	Pedestrian lights at 113 Golfview	28.55
MidAmerican Energy	1011 Melrose stop light	39.74
MidAmerican Energy	Street lights	463.90
L.L. Pelling Co., Inc.	2019 street sweeping & landfill charge	3,684.85
Two Rivers Bank	Principal & interest payment due on 2017 bond	32,197.74

General Fund - \$ 71,932.60 Road Use Tax - \$ 4,266.82 Employee Benefits Fund - \$ 14,609.74
Total Receipts \$ 149,822.49 Debt Service - \$ 32,197.74 Total Warrants \$ 123,006.90

Building, Zoning and Sanitation: A written report was presented.

Council will hold a work session on July 15th to continue discussion on the rental permit program. Housing Inspector Stan Laverman will continue to draft a rental housing code and send to everyone prior to the work session.

MOTION by Miller, seconded by Herbold, to remove a “dangerous” cottonwood tree in the Swisher Tract near Glencrest Drive. **Carried.**

Herbold - Aye Moore - Aye
Maher - Aye Quezada - Aye
Miller - Aye

Community Protection: A written report was presented by Police Chief Troy Kelsay. A written report was presented by council member Herbold.

Chief Kelsay sought council's guidance regarding towing of illegally parked vehicles to include vehicles blocking sidewalks/access, vehicles parked in violation of posted "tow zone," and chronic violators with unpaid fines. Based on council input, Kelsay will draft written procedure to guide officers.

MOTION by Herbold, seconded by Quezada, to purchase a solar-powered electronic speed sign, which will be located on the western section of Melrose Avenue. **Carried.**

Herbold - Aye Moore - Aye
Maher - Aye Quezada - Aye
Miller - Aye

Finance Report: A written report was presented.

MOTION by Quezada, to approve Resolution 19-31, as amended by council member Quezada, refunding residents' removal costs for diseased or dead trees in the city's right-of-way. Motion died due to lack of a second.

eGovernment: A written report was presented.

Announcements: None.

The meeting was adjourned **by unanimous consent at 9:34 p.m.**

Attest: Christine Anderson, City Clerk

Approved: Louise A. From, Mayor