

July 9, 2019

Proceedings of the City Council of University Heights, Iowa, held at the Community Center, 1302 Melrose Avenue, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

REGULAR COUNCIL MEETING

Mayor From called the July 9, 2019 regular council meeting of the University Heights City Council to order at 7:03 p.m.

Present: Mayor From. Council Members: Nick Herbold, Dotti Maher, Virginia Miller, Liesa Moore and Silvia Quezada (by phone). Staff present: Attorney Steve Ballard, City Clerk Chris Anderson, Engineer Josiah Bilskemper, Police Chief Troy Kelsay and Treasurer Lori Kimura (arrived at 7:05 p.m.). Also present: David Bowes, Jessica DeWalt, Mike Haverkamp, Leah Hott, Sarah Meuli, Paul Moore, Mark Phelps, Emily Rossiter, Kip Sheldon, Jim Shymansky, Greg Stiltner, Warren Tunwall, Ken Yeggy and Pat Yeggy.

The minutes of the June 11, 2019 regular council meeting were amended to show "MOTION by Herbold" for the solar-powered electronic speed sign vote. Minutes were approved, as amended, by unanimous consent.

Public Comments: The following addressed the council with their concerns:

- |                                       |  |
|---------------------------------------|--|
| Jim Shymansky - 52 Olive Court        | Emily Rossiter & Leah Hott - 52 Olive Court            |
| Warren Tunwall - 100 Koser Avenue     | Kip Sheldon - 316 Mahaska Drive                        |
| Pat Yeggy - 305 Ridgeview Avenue      | Jessica DeWalt & Sarah Meuli - Verizon representatives |
| Paul Moore - 1000-1006 Melrose Avenue |  |

Streets and Sidewalks: City Engineer Bilskemper presented a written report. A verbal report was presented by council member Maher.

Council and Mark Phelps discussed the city's current process for snow and ice removal and notification to property owners not in compliance. Maher recommended the ordinance be changed to include some type of notification.

MOTION by Maher, seconded by Miller, to not reimburse Jim Shymansky or his tenants at 52 Olive Court for the snow and ice removal bill. Carried.

- |               |              |
|---------------|--------------|
| Herbold - Aye | Moore - Aye  |
| Maher - Aye   | Quezada - No |
| Miller - Aye  |              |

Bilskemper provided additional information on sidewalk usage and repair types from the 2016 Visioning Report and the 2018 sidewalk inspection reports to the council.

Bilskemper is working with City of Iowa City and Mark Phelps of Hawkeye Construction and Snow Removal, to discuss coordination of the snow removal activities for each jurisdiction. The proposed changes to snow removal routes could make the work for each city more efficient. Both cities will trial the new routes this upcoming winter season.

MOTION by Maher, seconded by Quezada, to spend an additional \$25,000 to begin a new plan for Triangle Park renovations. Not Carried.

- |              |               |
|--------------|---------------|
| Herbold - No | Moore - No    |
| Maher - Aye  | Quezada - Aye |
| Miller - No  |               |

Mayor's Report: A verbal report was presented.

Mayor From stated that Stan Laverman, Housing Inspector, submitted his resignation. The July 15th work session to discuss the rental permit program was cancelled.

Hotel update: Greg Stiltner, University Lake Partners LLC co-owner, gave an update on construction for the Marriott Hotel.

Legal Report: A written report was presented.

**MOTION** by Herbold, seconded by Quezada, to approve Resolution No. 19-32, approving preliminary and final subdivision plats for ULP First Addition to the City of University Heights, Iowa, submitted by Hotel 901, LLC. **Carried.**

Herbold - Aye  
 Maher - Aye  
 Miller - Aye  
 Moore - Aye  
 Quezada - Aye

**MOTION** by Herbold, seconded by Maher, to approve first consideration of Ordinance No. 239, establishing rules and regulations for collection of solid waste, recycling material, and yard waste, and repealing Ordinance No. 93, Ordinance No. 94, and Ordinance No. 95.

Discussion by council. The motion was withdrawn without objection by the council.

**MOTION** by Maher, seconded by Miller, to suspend the requirement that a proposed ordinance be considered and voted upon for passage at two council meetings prior to the meeting at which it is to be finally passed. **Carried.**

Herbold - Aye  
 Maher - Aye  
 Miller - Aye  
 Moore - Aye  
 Quezada - No

**MOTION** by Miller, seconded by Moore, to approve final consideration of Ordinance No. 240, amending Ordinance No. 215 (regulating use of city property including right-of-way). **Carried.**

Herbold - Aye  
 Maher - Aye  
 Miller - Aye  
 Moore - Aye  
 Quezada - Aye

**Clerk’s Report:** A written report was presented.

**MOTION** by Miller, seconded by Herbold, to approve the liquor license renewal for Maggie’s Pizza, contingent upon notification their paperwork is completed satisfactorily. **Carried.**

Herbold - Aye  
 Maher - Aye  
 Miller - Aye  
 Moore - Aye  
 Quezada - Aye

The city was notified that it would need an audit or examination for fiscal year 2019. Council consensus to hire Kronlage & Olson PC to conduct a city examination for FY19.

**Treasurer’s Report:** A written report was presented. All bills presented, as amended, were approved for payment by **unanimous consent.**

**Warrants  
 June 12, 2019 through July 9, 2019**

<b>Name</b>	<b>Description</b>	<b>Amount</b>
Ryan Dahm	Officer bi-weekly paycheck	152.69
Troy Kelsay	Officer bi-weekly paycheck	2,300.87
Mathew Macke	Officer bi-weekly paycheck	1,791.97
Jeremy Stenda	Officer bi-weekly paycheck	174.64
Darryl Tucker	Officer bi-weekly paycheck	1,628.43
Harold Plate	Crossing guard paycheck	86.06
MidAmerican Energy	OUP Community Center and Offices gas & electricity	141.89
Ryan Dahm	Officer bi-weekly paycheck	429.06
Matthew Macke	Officer bi-weekly paycheck	1,268.73
Nicholas Sherman	Officer bi-weekly paycheck	428.13
Jeremy Stenda	Officer bi-weekly paycheck	237.48
Darryl Tucker	Officer bi-weekly paycheck	1,673.23
Troy Kelsay	Officer bi-weekly paycheck	2,300.88
Louise From	Quarterly mayoral salary	454.13
Nicholas Herbold	Quarterly council member salary	184.70
Dorothy Maher	Quarterly council member salary	184.70

Virginia Miller	Quarterly council member salary	184.70
Liesa Moore	Quarterly council member salary	184.70
Silvia Quezada	Quarterly council member salary	184.70
Lori Kimura	Monthly treasurer paycheck	382.56
Christine Anderson	Monthly clerk paycheck	896.77
Johnson County Sheriff	Garnishment	422.91
Mediacom	Online service 6/21/19-7/20/19	299.95
Paul Moore	Garage rent	50.00
Square Inc.	Monthly tracking software fee	21.20
Stan Laverman	Housing Inspector salary	750.00
Stephen Anderson	Recording and editing previous month meeting	250.00
One University Place South Condo Assoc.	Monthly association dues	433.58
Acorn ArborCare LLC	Removal of storm damaged portions of hackberry on Prospect	1,562.50
Breese Plumbing & Heating	Flush out RPZ	140.00
CenturyLink	Telephone service for June	89.98
Creative Software Services Inc.	Desktop support	144.89
City of Iowa City	Bus,fuel,library,fire & animal services	32,412.80
Iowa City Landscaping	Maple tree	49.00
Iowa League of Cities	Yearly member dues 2019-20	866.00
Johnson County Refuse, Inc.	June recycling services	1,921.50
Keltek	HaaS/FaaS agreement	72,993.59
Leff Law Firm, L.L.P.	June legal services	11,682.00
Terry Goerd	June Building Inspector services	1,890.00
US Cellular	Wireless data & internet service for car computers	100.86
Westport Touchless Autowash	May vehicle washes	8.00
Shive Hattery	Engineering services 4/27/19-5/31/19	5,734.90
Internet Navigator	Monthly fee for city website & email service	24.95
Iowa Community Assurance Pool	Insurance package for FY20	8,858.12
Christine Anderson	Reimburse for HDMI cable for meetings	74.19
VISA	G-suite, Grasshopper, FBI assoc. dues & staple gun	708.13
VISA	Computer for clerk & treasurer, mats for city hall	1,183.73
Iowa City Press-Citizen	June publications	185.30
AT&T Mobility	Wireless data	192.84
Internal Revenue Service	Federal payroll taxes	2,117.84
Internal Revenue Service	Federal payroll taxes	2,787.88
IPERS	IPERS contribution	3,157.56
IPERS	IPERS contribution	268.39
Iowa Workforce Development	Quarterly unemployment taxes	844.07
Treasurer State Of Iowa	Quarterly state payroll taxes	3,524.00
Wellmark BC/BS	Monthly insurance payment	1,791.17
Iowa Municipalities Workers' Compensation	Deposit for 2019-20 work comp- installment #1	2,461.00
MidAmerican Energy	1301 Melrose stop light	63.17
MidAmerican Energy	Pedestrian lights at 113 Golfview	33.00
MidAmerican Energy	1011 Melrose stop light	50.47
MidAmerican Energy	Street lights	464.00
Russ Boyer Construction	Street repairs, potholes & signs	625.00
L.L. Pelling Co., Inc.	2019 street sweeping & landfill charge-balance	3,584.90
One University Place LLC	Annual appropriation of TIF funds	452,846.32

**General Fund - \$ 158,321.94**

**Road Use Tax - \$ 4,820.54**

**Employee Benefits Fund - \$ 16,951.91**

**Total Receipts \$ 91,202.07**

**Special Revenue-TIF - \$ 452,846.32**

**Total Warrants \$ 632,940.71**

**Building, Zoning and Sanitation:** A written report was presented.

David Bowes and Kip Sheldon, members of the city's Tree Board, gave a PowerPoint presentation outlining recommendations for the Swisher Tract.

**MOTION** by Miller, seconded by Herbold, to adopt the Tree Board recommendations and begin the necessary work.

Discussion by council. The motion was withdrawn without objection by the council.

**MOTION** by Herbold, seconded by Miller, to give the Tree Board direction to pursue the ideas in the report. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Aye	Quezada - Abstain
Miller - Aye	

**MOTION** by Herbold, seconded by Moore, authorizing City Engineer Bilskemper to assess the end of Sunset Street and the end of Prospect Place for needed repairs and drainage issues and associate costs. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Aye	Quezada - Abstain
Miller - Aye	

**Community Protection:** A written report was presented by Police Chief Troy Kelsay. No report was presented by council member Herbold.

Chief Kelsay updated the council on his efforts regarding home football game days. While plans are not yet finalized, Kelsay stated that “UHPD and UIPD will work collaboratively to improve the public safety and ‘fan experience’ for all residents, fans, and other visitors to the community.” Kelsay will update the council on progress at the next council meeting.

**MOTION** by Maher, seconded by Herbold, to promote Police Officer Darryl Tucker to the rank of sergeant and receive a raise commensurate with the position. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Aye	Quezada - Aye
Miller - Aye	

**Finance Report:** A verbal report was presented. Council member Quezada said citizens will be able to trade in old yellow garbage stickers for cash or pink stickers at the two upcoming Farmers Markets. Representatives from Johnson County Refuse, Inc. will be available at the July 16<sup>th</sup> and the July 30<sup>th</sup> Farmers Market, 5:00-7:00 pm. The market is located at the 200 block of Marietta Avenue and Sunset Street.

**eGovernment:** A written report was presented.

**Announcements:** None.

The meeting was adjourned **by unanimous consent at 10:05 p.m.**

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**Attest: Christine Anderson, City Clerk**

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**Approved: Louise A. From, Mayor**