

October 8, 2019

Proceedings of the City Council of University Heights, Iowa, held at the Community Center, 1302 Melrose Avenue, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

COUNCIL MEETING

Mayor From called the October 8, 2018 council meeting of the University Heights City Council to order at 7:02 p.m.

Present: Mayor From. Council Members: Nick Herbold, Dotti Maher, Virginia Miller, Liesa Moore and Silvia Quezada. Staff present: Attorney Steve Ballard, City Clerk Chris Anderson, Engineer Josiah Bilskemper and Treasurer Lori Kimura (arrived at 7:10 p.m.). Also present were: Steve Gordon, JP Hourcade, Paul Moore, Lenchen Raeside, Karla Schmidt, Mary Schmidt, Rich Schmidt, Bobby Scott, Jim Shymansky, Doug Swailes, Ken Yeggy and Pat Yeggy.

Absent: Police Chief Troy Kelsay.

The minutes of the September 9, 2019 work session were approved by unanimous consent. The minutes of the September 10, 2019 regular council meeting were approved by unanimous consent.

Public Comments: The following addressed the council with their concerns:

- |  |                                       |
|--|---------------------------------------|
| Jim Shymansky - 52 Olive Court                     | JP Hourcade - 416 Ridgeview Avenue    |
| Rich Schmidt - 207 Mahaska Drive                   | Paul Moore - 1000-1006 Melrose Avenue |
| Lenchen Raeside - Co-Founder of Chains Interrupted | Doug Swailes - 546 Mahaska Court      |

Streets and Sidewalks: City Engineer Bilskemper presented a written report. A verbal report was presented by council member Maher.

Mayor’s Report: A verbal report was presented. Mayor From thanked the Community Events committee for planning the city’s Fall Festival held on October 6<sup>th</sup>.

Hotel update: There was no update on construction for the Marriott Hotel.

Legal Report: A written report was presented.

MOTION by Quezada, and seconded by Miller, to approve final consideration of Ordinance No. 239, establishing rules and regulations for collection of solid waste, recycling material, and yard waste, and repealing Ordinance No. 93, Ordinance No. 94, and Ordinance No. 95. Carried.

- |               |               |
|---------------|---------------|
| Herbold - Aye | Moore - Aye   |
| Maher - Aye   | Quezada - Aye |
| Miller - Aye  |               |

MOTION by Quezada, and seconded by Maher, to approve second consideration of Ordinance No. 241, amending Ordinance No. 82, concerning removal of snow and ice from sidewalks and requiring certain notice. Not Carried.

- |              |               |
|--------------|---------------|
| Herbold - No | Moore - No    |
| Maher - Aye  | Quezada - Aye |
| Miller - No  |               |

First consideration of Ordinance No. 243, amending Ordinance No. 201 (Urban Chickens) to remove the expiration date of the ordinance permitting chickens to be kept in the City was deferred to the November council meeting.

MOTION by Miller, and seconded by Moore, to approve Resolution No. 19-41, approving Certificate of Completion of Renovations for 23 Olive Court. Carried.

- |               |               |
|---------------|---------------|
| Herbold - Aye | Moore - Aye   |
| Maher - Aye   | Quezada - Aye |
| Miller - Aye  |               |

Clerk’s Report: A verbal report was presented.

**Treasurer's Report:** A written report was presented. All bills presented were approved for payment by **unanimous consent**.

**Warrants  
September 11, 2019 through October 8, 2019**

<b>Name</b>	<b>Description</b>	<b>Amount</b>
Christopher Akers	Officer bi-weekly paycheck	1,726.24
Brian Brinkema	Officer bi-weekly paycheck	619.77
Ryan Dahm	Officer bi-weekly paycheck	905.46
Matthew Macke	Officer bi-weekly paycheck	1,278.82
Scott McCambridge	Officer bi-weekly paycheck	635.64
Jeremy Stenda	Officer bi-weekly paycheck	1,475.54
Darryl Tucker	Officer bi-weekly paycheck	2,055.20
Troy Kelsay	Officer bi-weekly paycheck	2,304.76
Harold Plate	Bi-weekly crossing guard paycheck	219.36
Scott McCambridge	Officer bi-weekly paycheck	144.04
MidAmerican Energy	OUP Community Center and Offices gas & electricity	204.74
Christine Anderson	Monthly clerk paycheck	391.68
Lori Kimura	Monthly treasurer paycheck	424.43
Johnson County Sheriff	Garnishment	426.27
Mediacom	Online service 9/21/19-10/20/19	299.95
Paul Moore	Garage rent	50.00
Square Inc.	Monthly fee for tracking square payments	21.20
Christopher Akers	Officer bi-weekly paycheck	1,496.36
Brian Brinkema	Officer bi-weekly paycheck	85.74
Ryan Dahm	Officer bi-weekly paycheck	139.75
Matthew Macke	Officer bi-weekly paycheck	1,441.87
Jeremy Stenda	Officer bi-weekly paycheck	914.74
Darryl Tucker	Officer bi-weekly paycheck	1,789.95
Troy Kelsay	Officer bi-weekly paycheck	2,304.75
Harold Plate	Bi-weekly crossing guard paycheck	241.18
Johnson County Sheriff	Garnishment	480.63
One University Place South Condo Assoc.	Monthly association dues	433.58
Stephen Anderson	Recording and editing previous month meeting	250.00
Russ Boyer Construction	Street repairs/potholes/signs/tree work	294.00
River Products Company	Rock for street repairs	140.16
Black Squirrel Urban Forestry	Removal of storm damaged maple tree blocking Sunset sidewalk	400.00
Terry Goerd	September building inspection services	2,025.00
Iowa City Landscaping	11 trees	298.95
S & S Window Treatments	Install roller shades in police office/program remotes	430.36
Leff Law Firm, L.L.P.	September legal services	10,565.00
Iowa City Press-Citizen	September publications	126.83
Johnson County Refuse, Inc.	September garbage & recycling services	6,789.50
Keltek	FaaS agreement	19,399.99
Racom Corporation	Lapel mics/ear pieces/ear inserts	352.25
Westport Touchless Autowash	August vehicle washes	32.00
International Assoc. of Chiefs of Police	Annual 2019-20 membership fee for IACP	275.00
Winkel, Parker & Foster, CPA PC	Prepare Iowa DOT financial report	550.00
CenturyLink	Telephone service for September	123.48
Metropolitan Planning Organization	FY20 MPOJC Program assessment	2,239.00
AT&T Mobility	Wireless service for police cars 8/20/19-9/19/19	439.84
US Cellular	Wireless data/internet service for car computers	101.20

Shive Hattery	Engineering services 8/3/19-8/3019	4,796.30
Sara O'Sullivan	Reimbursement for Fall Festival signs	106.16
Pat Yeggy	Reimbursement for pumpkins for Fall Festival	23.93
Louise From	Reimbursement for Fall Festival supplies	115.62
Internet Navigator	Monthly fee for city website/email service	24.95
Jack Laverman	Mowing services payment #6 of 7	200.00
VISA	Google Suite/Grasshopper/postage/Nat'l Night Out/uniforms	1,115.57
Radar Road Tec	Annual radar certification	175.00
Harapat Auto Service Inc.	Oil change for police vehicle	44.94
Scott McCambridge	Reimburse for alterations to uniform	20.00
Lexipol LLC	Law Enforcement Policy Manual Online 1 year subscription	3,636.00
Able Stump No More	Grind stump at 316 Mahaska Drive	40.00
CenturyLink	Telephone service for October	88.79
Copyworks	Printing/rental permit forms	169.46
James Baker	Clerk/Treasurer computer files moved to external hard drive	400.00
Internal Revenue Service	Federal payroll taxes	4,140.38
Internal Revenue Service	Federal payroll taxes	176.14
Iowa Public Employees Retirement System	IPERS contribution	4,949.55
Iowa Public Employees Retirement System	IPERS contribution	212.01
Iowa Workforce Development	Quarterly unemployment tax	570.03
Treasurer State Of Iowa	State payroll taxes	3,359.00
Wellmark BC/BS	Monthly insurance payment	2,240.13
Iowa Municipalities Workers' Compensation	Work comp premium installment #4	736.00
MidAmerican Energy	1301 Melrose stop light	63.59
MidAmerican Energy	Pedestrian lights at 113 Golfview	32.57
MidAmerican Energy	1011 Melrose stop light	48.70
MidAmerican Energy	Street lights	464.06
Hawkeye Construction & Snow Removal	Sidewalk snow removal bills unpaid by 7 homeowners	3,178.98

**General Fund - \$ 78,300.93**

**Employee Benefits Fund - \$ 16,383.24**

**Road Use Tax - \$ 3,787.90**

**Total Receipts \$ 165,780.77**

**Total Warrants \$ 98,472.07**

**Community Protection:** A written report was presented by Police Chief Troy Kelsay. A verbal report was presented by council member Herbold.

**Building, Zoning and Sanitation:** A written report was presented.

**MOTION** by Miller, and seconded by Quezada, to accept the bid from Black Squirrel for Swisher Tract tree work. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Aye	Quezada - Aye
Miller - Aye	

**MOTION** by Miller, and seconded by Herbold, to accept the resignation from interim Rental Housing Inspector Terry Goerd. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Aye	Quezada - Aye
Miller - Aye	

**MOTION** by Miller, and seconded by Quezada, authorizing the mayor to post the Rental Housing Inspector position online, paying no more than \$200 for all ads. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Aye	Quezada - Aye
Miller - Aye	

City-wide leaf vacuuming will occur on November 4<sup>th</sup> and November 25<sup>th</sup>.

**Finance Report:** A verbal report was presented.

Consideration of Resolution No. 19-42, annual city salary report, was deferred to a future council meeting.

**MOTION** by Quezada, and seconded by Maher, to approve Resolution No. 19-43, committing to applying The Americans with Disability Act of 1990, as amended, to the Swisher Tract’s municipal park and green space. Discussion by council.

**MOTION** by Herbold, and seconded by Moore, to strike “...that Council will not direct City staff to pursue analysis that circumvents or frustrates application of the ADA; and directs the Tree Board and any other City board or commission that provides to Council any recommendations that these incorporate ADA standards and guidelines.” **Carried.**

Herbold - Aye	Moore - Aye
Maher - No	Quezada - No
Miller - Aye	

Council then voted upon the amended resolution. **Carried.**

Herbold - Aye	Moore - Aye
Maher - Aye	Quezada - Aye
Miller - Aye	

**MOTION** by Quezada, and seconded by Miller, to provide guidance to the Tree Board to design, plan and do due diligence with accessibility in mind. Discussion by council. Motion not voted upon.

Mayor From will work with the Tree Board and interested citizens to work on an accessibility plan for the Swisher Tract.

First consideration of Ordinance No. 244, mandatory training for the detection and reporting of human trafficking was deferred to allow Lenchen Raeside, co-founder of Chains Interrupted, time to research model ordinances and meet with city officials and interested parties.

**eGovernment:** A written report was presented.

**Announcements:** The October 10<sup>th</sup> meeting to discuss proposed Finkbine development with Nate Kaeding has been postponed.

The meeting was adjourned **by unanimous consent at 9:50 p.m.**

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**Attest: Christine Anderson, City Clerk**

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**Approved: Louise A. From, Mayor**