

November 9, 2021

Proceedings of the City Council of University Heights, Iowa, held by electronic means pursuant to Iowa code section 21.8 due to the COVID-19 pandemic, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

COUNCIL MEETING

Mayor From called the November 9, 2021 council meeting of the University Heights City Council to order at 7:00 p.m.

**Present:** Mayor Louise From. Council Members: Nick Herbold, Liesa Moore, Sara O’Sullivan, Tim Schroeder, Bobby Scott, Doug Swailes. Staff present: Accountant Steve Kuhl, Attorney Steve Ballard, City Clerk Mike Haverkamp, Engineer Josiah Bilskemper, Police Chief Troy Kelsay, and Treasurer Lori Kimura. Also present: Stepheny Gahn, Mike Gay, Jim Glasgow, Juan Pablo Hourcade, Jim Lane, Silvia Quezada, Steve Smith, Greg Stiltner, Warren Tunwall, and Pat Yeggy.

**Absent:** None.

Mayor From thanked outgoing Councilor Nick Herbold for his service to the City.

Steve Ballard reported that the Johnson County Auditor completed the canvass of results from the November 2, 2021 City Election and had certified those results earlier in the afternoon of November 9, 2021. Attorney Ballard then administered the Oath of Office to Councilor-Elect Tim Schroeder. Councilor Schroeder was then officially seated for the meeting.

The minutes of the October 12, 2021 regular council meeting were approved by unanimous consent.

**Public Comments:** The following addressed the council with their concerns:

Juan Pablo Hourcade, 416 Ridgeview  
 Silvia Quezada, 416 Ridgeview

**Mayor’s Report:** A verbal report was presented.

**MOTION** by Scott and seconded by Swailes, to approve Resolution 21-49 Annual Finance Report for FY21.

<b>Moore</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>O’Sullivan</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**MOTION** by O’Sullivan and seconded by Moore to approve Resolution 21-48 Extending Deadline for Completion of Hotel Items.

<b>Moore</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>O’Sullivan</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Legal Report:** A written report was presented.

**Clerk’s Report:** A written report was presented.

**Treasurer’s Report:** A written report was presented. All bills were approved for payment by **unanimous consent**.

**Warrants  
 October 13- November 9, 2021**

RevoPay	monthly active merchant fee	-10.00
Akers, Christopher M	police officer bi-weekly paycheck	-1,695.43
Brinkema, Brian E	police officer bi-weekly paycheck	-1,830.31
Cox, Nicholas J	police officer bi-weekly paycheck	-800.21
Dahm, Ryan J	police officer bi-weekly paycheck	-364.02
Macke, Matthew C	police officer bi-weekly paycheck	-1,984.14
Tucker, Darryl J	police officer bi-weekly paycheck	-1,922.19

Kelsay, Troy A	police officer bi-weekly paycheck	-2,416.77
Plate, Harold, M	crossing guard bi-weekly paycheck	-221.37
MidAmerican Energy	OUP Community Center/Offices gas/electricity	-139.68
Akers, Christopher M	police officer bi-weekly paycheck	-1,813.57
Brinkema, Brian E	police officer bi-weekly paycheck	-2,385.99
Cox, Nicholas J	police officer bi-weekly paycheck	-898.24
Dahm, Ryan J	police officer bi-weekly paycheck	-924.15
Kelsay, Troy A	police officer bi-weekly paycheck	-2,174.23
Macke, Matthew C	police officer bi-weekly paycheck	-2,320.08
Mayberry, Brian R	police officer bi-weekly paycheck	-606.63
Plate, Harold, M	crossing guard bi-weekly paycheck	-231.27
Tucker, Darryl J	police officer bi-weekly paycheck	-2,225.19
Goerdt, Terence J	building inspector monthly paycheck	-1,500.54
Haverkamp, Michael J	clerk monthly paycheck	-310.51
Kimura, Lori D.	treasurer monthly paycheck	-403.84
Jensen, Brian A	rental inspector monthly paycheck	-771.60
Paul J. Moore, Melrose Avenue Building	garage rent automatic payment	-50.00
Mediacom	online service 10/21/21-1120/21	-399.95
Jack Laverman	mowing services payment #7 of 7	-200.00
One University Place South Condo Assoc	monthly association dues	-433.58
AT&T Mobility	wireless service for police cars 9/20/2021-10/19/2021	-288.89
CivicPlus	annual fees for website hosting & support/annual fee renewal for SSL certificate/website recurri...	-5,092.50
City of Iowa City	bus, fuel for police vehicles, animal services, billing	-3,609.19
Iowa City Press-Citizen	October legal publications	-137.08
Johnson County Refuse, Inc.	October garbage & recycling services	-6,808.00
Keltek	MSO/HaaS/FaaS agreement	-4,035.24
Leff Law Firm, L.L.P.	October legal services	-6,509.49
Shive Hattery	engineering services 7/31/2021-9/3/2021	-7,505.60
Radar Road Tec	annual radar certification	-105.00
US Cellular	wireless data/internet service for car computer	-82.81
VISA	google, grasshopper, headlight, car wash	-326.20
Harapat Auto Service Inc	4 tires, oil changes, wipers	-1,089.52
CenturyLink	telephone service for November	-104.88
Breese Plumbing & Heating	winterize park fountain	-150.00
Internal Revenue Service	federal payroll taxes	-4,641.68
Internal Revenue Service	federal payroll taxes	-5,258.46
Internal Revenue Service	federal payroll taxes	-819.22
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	IPERS contribution	-8,347.17
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	IPERS contribution	-740.70

Wellmark BC/BS	November insurance payment	-4,857.36
Iowa Municipalities Workers' Compensation	work comp premium installment / 2020-21 audit premium adjustment	-2,866.00
MidAmerican Energy	1301 Melrose stop light	-52.17
MidAmerican Energy	pedestrian lights at 113 Golfview	-31.41
MidAmerican Energy	1011 Melrose stop light	-24.89
MidAmerican Energy	street lights	-470.85
UMB Bank NA	interest payment on 2016 & 2018 GO bonds	-11,940.00
One University Place LLC	additional TIF payment due for taxes collected in July 2021	-5,129.02
General Fund - \$64,877.89	Employee Benefits Fund - \$27,530.59	Road Use Tax - \$579.32
TIF - \$5,129.02		Debt Service - \$11,940.00
Total Receipts - \$194,630.24	Total Warrants - \$110,056.82	

**Community Protection:** A written report was presented by Chief Kelsay.

**Streets and Sidewalks:** A written report was presented by Engineer Bilskemper. Councilor Swailes presented a verbal report.

**Finance:** A verbal report was presented.

**MOTION** by Scott and seconded by Moore, to approve Resolution 21-43 authorizing internal advance of funds for Urban Renewal Projects.

<b>Moore</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>	
<b>O'Sullivan</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>	
<b>Schroeder</b>	<b>Aye</b>			

**MOTION** by Scott and seconded by Moore, to approve Resolution 21-44 approving the estimated increment Property Tax Revenues for One University Place Development anticipated for the City's fiscal year ending June 30, 2023. Schroeder informed the Council that he would abstain from voting on this Resolution based upon his prior business relationship with one of the One University Place, LLC members and his prior involvement in the design of the building.

<b>Moore</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>	
<b>O'Sullivan</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>	
<b>Schroeder</b>	<b>Abstain</b>			

**MOTION** by Moore and seconded by Scott, to approve Resolution 21-45 approving directing the filing of the Urban Renewal Report with the Iowa Department of Management.

<b>Moore</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>	
<b>O'Sullivan</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>	
<b>Schroeder</b>	<b>Aye</b>			

**MOTION** by Bobby Scott and seconded by Doug Swailes, to approve Resolution 21-46 approving interfund transfers from the Tax Increment Financing Fund to the General Fund.

<b>Moore</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>	
<b>O'Sullivan</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>	
<b>Schroeder</b>	<b>Aye</b>			

**Building, Zoning and Sanitation:**

**MOTION** by Scott and seconded by Schroeder, to approve Resolution 21-47 approving assignment of agreement by Johnson County Refuse Inc. to LRS of Iowa, LLC.

<b>Moore</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>	
<b>O'Sullivan</b>	<b>Aye</b>	<b>Swales</b>	<b>Aye</b>	
<b>Schroeder</b>	<b>Aye</b>			

**eGovernment:** A written report was presented by Councilor Moore

**Announcements:** Leaf Vacuuming second round begins November 15<sup>th</sup>.

The meeting was adjourned **by unanimous consent at 8:34 p.m.**

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**Attest: Michael Haverkamp, City Clerk**

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**Approved: Louise A. From, Mayor**