

November 10, 2020

Proceedings of the City Council of University Heights, Iowa, held by electronic means pursuant to Iowa code section 21.8 due to the COVID-19 pandemic, subject to approval by the Council at a subsequent meeting. ALL VOTES ARE UNANIMOUS UNLESS OTHERWISE STATED.

COUNCIL MEETING

Mayor From called the November 10, 2020 council meeting of the University Heights City Council to order at 7:00 PM.

Present: Mayor Louise From. Council Members: Casey Cook, Liesa Moore, Sara O’Sullivan, Bobby Scott, Doug Swailes. Staff present: Attorney Steve Ballard, Temporary City Clerk Mike Haverkamp, Engineer Josiah Bilskemper, Police Chief Troy Kelsay, City Accountant Steve Kuhl, Treasurer Lori Kimura (arrived 7:50 p.m.), and City Videographer Steve Anderson. Also present: Greg Stiltner, Nick Herbold, Jim Lane, Silvia Quezada, and Pat Yeggy.

The minutes of the October 13, 2020 regular council meeting were approved by unanimous consent.

City Accountant Steve Kuhl presented the Annual Finance Report for FY2020.

MOTION by Scott and seconded by Cook to adopt Resolution No. 20-32, approving the Annual Finance Report for FY2020. Carried.

Cook - Aye Scott - Aye
Moore - Aye Swailes - Aye
O’Sullivan - Aye

Public Comments: None.

Mayor’s Report: A verbal report was presented.

MOTION by Moore second by Cook, to suspend the requirement that a proposed ordinance be considered and voted upon for passage at two council meetings prior to the meeting at which it is to be finally passed. Carried.

Cook - Aye Scott - Aye
Moore - Aye Swailes - Aye
O’Sullivan - Aye

MOTION by Moore and seconded by O’Sullivan, to approve second and third considerations of Ordinance No. 249, amending the Zoning Ordinance (No. 79) to permit the top floor of the hotel in the CH Commercial Hotel Zone (901 Melrose Avenue) to be used as conference/meeting space, in addition to a rooftop restaurant. Carried.

Cook - Aye Scott - Aye
Moore - Aye Swailes - Aye
O’Sullivan - Aye

Hotel update: Greg Stiltner gave an update on construction for the Marriott Hotel.

Legal Report: A written report was presented.

MOTION by Moore and seconded by O’Sullivan, to adopt Resolution No. 20-33 authorizing fence exceeding 4 feet in height at 1250 Melrose Avenue, as requested by the property owner. Carried.

Cook - Aye Scott - Aye
Moore - Aye Swailes - Aye
O’Sullivan - Aye

Clerk’s Report: A written report was presented.

Treasurer’s Report: A written report was presented. All bills were approved for payment by unanimous consent.

**Warrants
October 14-November 10, 2020**

NAME	MEMO	AMOUNT
Akers, Christopher M	bi-weekly officer paycheck	1,776.93
Brinkema, Brian E	bi-weekly officer paycheck	1,606.60
Cox, Nicholas J	bi-weekly officer paycheck	91.38
Macke, Matthew C	bi-weekly officer paycheck	1,570.52
Kelsay, Troy A	bi-weekly officer paycheck	2,342.09
Tucker, Darryl J	bi-weekly officer paycheck	1,849.39
Plate, Harold, M	crossing guard bi-weekly paycheck	219.36
Internal Revenue Service	federal payroll taxes	4,199.77
MidAmerican Energy	1301 Melrose stop light	57.67
MidAmerican Energy	pedestrian lights at 113 Golfview	35.13
MidAmerican Energy	1011 Melrose stop light	25.85
MidAmerican Energy	OUP Community Center/Offices gas/electricity	113.13
RevoPay	monthly active merchant fee	10.00
MidAmerican Energy	street lights	470.96
Akers, Christopher M	bi-weekly officer paycheck	1,584.06
Brinkema, Brian E	bi-weekly officer paycheck	1,776.01
Dahm, Ryan J	bi-weekly officer paycheck	194.01
Kelsay, Troy A	bi-weekly officer paycheck	2,160.72
Macke, Matthew C	bi-weekly officer paycheck	1,757.71
Tucker, Darryl J	bi-weekly officer paycheck	1,849.40
Plate, Harold, M	crossing guard bi-weekly paycheck	242.18
Goerd, Terence J	building inspector monthly paycheck	2,073.62
Jensen, Brian A	rental inspector monthly paycheck	1,089.59
Anderson, Christine M.	clerk monthly paycheck	664.89
Haverkamp, Michael J	temp clerk monthly paycheck	340.51
Kimura, Lori D.	treasurer monthly paycheck	485.11
Internal Revenue Service	federal payroll taxes	4,667.66
IOWA PUBLIC EMPLOYEES RETIREMENTS	IPERS contribution	6,490.38
IOWA PUBLIC EMPLOYEES RETIREMENTS	IPERS contribution	958.44
Mediacom	online service 10/21/20-11/20/20	387.08
Paul J. Moore, Melrose Avenue Building	garage rent automatic deposit	50.00
Jack Laverman	mowing services payment #7 of 7	200.00
One University Place South Condo Assoc	monthly association dues	433.58
Stephen M Anderson	recording and editing October meeting	125.00
AT&T Mobility	wireless service for police cars 9/20/2020-10/19/202	288.89
Breese Plumbing & Heating	winterize park fountain	159.00
CenturyLink	telephone service for November	97.11
Copyworks	business cards for rental inspector	65.67
Harapat Auto Service Inc	oil change	50.66
Iowa Municipalities Workers' Compensation	work comp premium installment #5/audit premium a	1,571.00
Johnson County Refuse, Inc.	October garbage & recycling services	6,808.00
Leff Law Firm, L.L.P.	September & October legal services	15,278.00
Iowa City Press-Citizen	October legal publications	206.84
UMB Bank NA	interest due on GO bonds	13,140.00
US Cellular	wireless data/internet service for car computers	80.33
VISA	winhost,grasshopper,gsuite,inkpad	337.01
VISA	office supplies	54.68

Lexipol LLC	Law Enforcement Policy Manual Online 1-year subs	3,745.00
City of Iowa City	bus, animal serv, park water, traffic signal repair	3,905.13
Shive Hattery	engineering services 8/22/2020-9/18/2020	13,632.67
Iowa Summit on Justice & Disparities	2020 contribution	500.00
Keltek	Year 3 HaaS agreement	4,035.27

General Fund \$74,237.13	Employee Benefits Fund \$21,754.98	Road Use Tax \$589.61
Debt Service \$13,140.00	Total Receipts \$564,707.83	Total Warrants \$109,721.72

Community Protection: Police Chief Kelsay presented a written report. A written report was presented by council member O’Sullivan.

Streets and Sidewalks: City Engineer Bilskemper presented a written report. A written report was presented by council member Swailes.

Finance Report: Council member Scott presented a verbal report.

MOTION by Cook and seconded by Scott, to adopt Resolution No. 20-29, authorizing internal advance of funds for Urban Renewal Projects. **Carried.**

Cook - Aye	Scott - Aye
Moore - Aye	Swailes - Aye
O’Sullivan - Aye	

MOTION by Cook and seconded by Scott, to adopt Resolution No. 20-30, approving the estimated Incremental Property Tax Revenues for the One University Place Development anticipated for the City’s fiscal year ending June 30, 2021, and appropriating approximately \$681,588.00 to the developer as Economic Development Tax Increment payments and appropriating approximately \$35,873.00 to the City of University Heights from revenues received from the Johnson County Treasurer attributable to the taxable valuation of the OUP Property. **Carried.**

Cook - Aye	Scott - Aye
Moore - Aye	Swailes - Aye
O’Sullivan - Aye	

MOTION by Scott and seconded by Swailes, to adopt Resolution No. 20-31, approving and directing filing of Urban Renewal Report with the Iowa Department of Management related to the One University Place Tax Increment Financing Development Agreement. **Carried.**

Cook - Aye	Scott - Aye
Moore - Aye	Swailes - Aye
O’Sullivan - Aye	

Building, Zoning and Sanitation: Council member Cook presented a verbal report, announcing his intention to resign effective January 1, 2021.

MOTION by Scott and seconded by Swailes, to approve third consideration of Ordinance No. 248, amending Ordinance No. 110 (Rental Housing Code) with respect to short-term rentals. **Carried.**

Cook - Aye	Scott - Aye
Moore - Aye	Swailes - Aye
O’Sullivan - Aye	

eGovernment: Council member Moore presented a written report.

Announcements: Final round of leaf vacuuming is scheduled to begin November 16, 2020.

The meeting was adjourned **by unanimous consent at 9:07 p.m**

Attest: Mike Haverkamp, Temporary City Clerk

Approved: Louise A. From, Mayor